



Locations

Celina Campus

Collin Higher
Education Center
McKinney, Texas

Courtyard Center
Plano, Texas

Farmersville Campus

Frisco Campus

McKinney Campus

Plano Campus

Public Safety
Training Center
McKinney, Texas

Rockwall Center

Technical Campus
Allen, Texas

Wylie Campus

iCollin

www.collin.edu

Board of Trustees

Andrew Hardin, *Chair*

Jay Saad, *Vice Chair*

Jim Orr, *Secretary*

Raj Menon, Ph.D., *Treasurer*

Cathie Alexander

Stacy Anne Arias

J. Robert Collins, Ph.D.

Greg Gommel

Megan Wallace

District President

H. Neil Matkin, Ed.D.

3452 Spur 399

P.O. Box 8021

McKinney, Texas 75070

P | 972.758.3800

F | 972.758.3807

nmatkin@collin.edu

www.collin.edu

NOTICE is hereby given that the Collin County Community College District Board of Trustees will hold a Special Called Public Hearing on the Proposed Tax Rate and its Regularly Scheduled Meeting on Tuesday, August 22, 2023, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC").

CALL TO ORDER PUBLIC MEETING: 5:30 p.m., Board Room 139, CHEC.

2023-08-1-1

Public Hearing Related to the Proposed Tax Rate for 2023 for Adopting the 2023 Tax Rate

ADJOURN PUBLIC HEARING

CONVENE REGULAR MONTHLY MEETING: 5:35 p.m. or thereafter, Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit:

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, or responsibilities of college employees, including Police Department and Facilities / Construction departmental employees
- b. Discuss employment contract for the college's District President

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Sections 551.076 and 551.089 Deliberations Regarding Security Devices or Security Audits

- a. Discuss deployment or specific occasions for implementation of security devices or security personnel
-

RECONVENE REGULAR MONTHLY MEETING: 7:00 p.m., Board Room 139, CHEC.

Reconvene into regular session and take any action necessary as a result of the closed or executive session.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Recognition of Employees on the Occasion of their Retirement - Dr. Neil Matkin, District President
2. Outstanding Professor of the Year Winner - Dr. Mary Weis, Professor of Biology and Council on Excellence Chair
3. Outstanding Adjunct Professor of the Year Winner - Craig Leverette, Campus Provost Frisco/Celina
4. Professor Emeriti - Craig Leverette, Campus Provost Frisco/Celina
5. R.O.S.E. Award Winners - Genevieve Northup, Staff Council President and Manager of Employee Success
6. Collin College Police Department Reorganization - Dr. Bill King, Executive Vice President

PUBLIC COMMENT

Public comment cards are available and accepted on-site for one hour prior to the start of the meeting. Comment cards are not transferable to other speakers. All comments related to non-agenda items will be heard at the end of the Board Meeting. Comments addressing agenda items will be heard at the beginning of the meeting, in order of the corresponding agenda item, for the allotted thirty minutes or until all agenda-related comments have been heard. Speakers who submit public comment cards may have up to three minutes to address the Board. No presentation shall exceed three minutes, unless a translator is required, in which case up to six minutes can be used. The Board encourages, but does not require, delegations of more than five individuals to appoint one person to present the delegation's views before the Board.

CONSIDERATION OF CONSENT AGENDA

The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval to be enacted in one motion. Trustees receive agenda materials four days in advance of the meeting to prepare for the business to be conducted.

Approval of August 22, 2023 Consent Agenda Items

2023-08-2-C1

Approval of the Minutes of the July 28, 2023 Regular Meeting

2023-08-2-C2

Consideration of Approval of Course Fee and Fee Modification Requests for Spring and Summer 2024

CONSIDERATION OF ACTION ON AGENDA ITEMS

2023-08-2-1

Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

2023-08-2-2

Report Out of the Finance and Audit Committee and Consideration of Approval of the Facility and Patio Space Fees Effective September 1, 2023

2023-08-2-3

Report Out of the Finance and Audit Committee and Consideration of Approval of the Appointment of Authorized Representatives to Engage in Investment Transactions with TexPool

2023-08-2-4

Consideration of Approval of the 2023-2024 Budget

2023-08-2-5

Consideration of Approval of a Resolution Setting the 2023 Tax Rate

2023-08-2-6

Consideration of Approval of a Resolution Designating the Collin County Tax Assessor Collector as Officer to Calculate the Tax Rate

2023-08-2-7

Consideration of Approval of the Collin College Master Plan Priorities and Strategic Plan Goals

2023-08-2-8

Consideration of Approval for FY2023-2024 Salary Increases

2023-08-2-9

Consideration of Approval of the FY2023-2024 Salary and Three-Year Employment Contract for the District President

2023-08-2-10

Consideration of Approval of the Bid Report for August 22, 2023

PUBLIC COMMENTS ON NON-AGENDA ITEMS *(If required in accordance with HB 2840)*

INFORMATION REPORTS

Trustee Travel Expense Summary FY2022-2023

Workday Student Status Report for August 2023

Personnel Report for August 2023

Revenues and Expenses as of July 31, 2023

Statement of Net Position as of July 31, 2023

Monthly Investment Report as of July 31, 2023

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

RECONVENE TO CLOSED OR EXECUTIVE SESSION

Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit:

of Trustees should determine that a closed session or executive session of the Board of Trustees or a consultation with an attorney for the college should be held or is required, then such closed or executive session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 *et. seq.*, will be held by the Board of Trustees at the date, hour, and place given in this notice as the Board of Trustees may conveniently meet in such closed or executive meeting or session or consult with the attorney concerning any and all subjects and for any and all purposes permitted by the Texas Open Meetings Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.072 - Deliberation regarding purchase, exchange, lease, or value of real property

§ 551.071 - Private consultation with the college's attorney

§ 551.074 - Discussing personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

§ 551.076 and § 551.089 - Deliberations regarding security devices or security audits

RECONVENE REGULAR MONTHLY MEETING, IF NEEDED: Board Room 139, CHEC.

ADJOURNMENT

*Andrew P. Hardin
Chairman, Board of Trustees*

AS REQUIRED BY STATE LAW, this meeting is open to the public, but please exercise public health precautions when considering whether to attend. The District may utilize social distancing efforts within the boardroom to reduce physical proximity of attendees. Therefore, members of the public who wish to view the Board Meeting in real time via live stream may do so by going to the "Live Stream & Videos" tab at the following link: https://www.collin.edu/leadership/board_of_trustees.html.

I certify that the notice for the Special Called Public Hearing on the Proposed Tax Rate and Regularly Scheduled Meeting was posted on August 17, 2023 at 10:00 a.m., in compliance with the Texas Open Meetings Act.



For the Board of Trustees

Collin County Community College District Board of Trustees

2023-08-1-1

August 22, 2023

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Public Hearing Related to the Proposed Tax Rate for 2023 for Adopting the 2023 Tax Rate

DISCUSSION: This public hearing provides the public with an opportunity to make comments regarding the College's proposed tax rate.

Proposed TY 2023

Maintenance & Operations Tax Levy	\$0.0750/\$100
Debt Service Tax Levy	<u>\$0.00622/\$100</u>

TOTAL	<u>\$0.081220/\$100</u>
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DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends that a meeting be held to adopt the 2023 tax rate for Collin County Community College District at 5:35 p.m. on Tuesday, August 22, 2023, at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas in Board Room 139.

SUGGESTED MOTION: "Mr. Chairman, I move that the meeting to adopt the 2023 tax rate for Collin County Community College District be held at 5:35 p.m. on Tuesday, August 22, 2023, at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas, in Board Room 139."

THE BOARD MUST ANNOUNCE: ***"The meeting to adopt the 2023 tax rate of Collin County Community College District will be held at 5:35 p.m. on Tuesday, August 22, 2023, at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas in Board Room 139."***

NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.081220 per \$100 valuation has been proposed by the governing body of Collin County Community College District.

PROPOSED TAX RATE	\$0.081220 per \$100
NO-NEW-REVENUE TAX RATE	\$0.068091 per \$100
VOTER-APPROVAL TAX RATE	\$0.088733 per \$100

The no-new-revenue tax rate is the tax rate for the 2023 tax year that will raise the same amount of property tax revenue for Collin County Community College District from the same properties in both the 2022 tax year and the 2023 tax year.

The voter-approval rate is the highest tax rate that Collin County Community College District may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that Collin County Community College District is proposing to increase property taxes for the 2023 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON August 22, 2023 AT 5:30 PM AT Collin Higher Education Center Board Room, 3452 Spur 399, McKinney, TX 75069.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, Collin County Community College District is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the Collin County Community College of Collin County Community College District at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

FOR the proposal:	Andrew Hardin	J. Robert Collins, Ph.D
	Jim Orr	Megan Wallace
	Jay Saad	

AGAINST the proposal: Cathy Alexander
PRESENT and not voting:

ABSENT:	Raj Menon, Ph.D	Greg Gomel
	Stacy Arias	

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by Collin County Community College District last year to the taxes proposed to be imposed on the average residence homestead by Collin County Community College District this year.

	2022	2023	Change
Total tax rate (per \$100 of value)	\$0.081220	\$0.081220	increase of 0.000000, or 0.00%
Average homestead taxable value	\$432,601	\$376,421	decrease of -56,180, or -12.99%
Tax on average homestead	\$351.36	\$305.73	decrease of -45.63, or -12.99%
Total tax levy on all properties	\$143,378,197	\$148,497,243	increase of 5,119,046, or 3.57%

For assistance with tax calculations, please contact the tax assessor for Collin County Community College District at 972-547-5020 or taxassessor@collincountytx.gov, or visit www.collin.edu for more information.

CONSENT AGENDA ITEMS TO BE CONSIDERED

2023-08-2-C1	Approval of the Minutes of the July 28, 2023 Regular Meeting	pg. 9
2023-08-2-C2	Consideration of Approval of Course Fee and Fee Modification Requests for Spring and Summer 2024	pg. 13

August 22, 2023

SUBJECT

Approval of the Minutes of the July 28, 2023 Regular Meeting

RECOMMENDATION

The District President recommends approval of the minutes of the July 28, 2023 Regular Meeting.

RESOURCE PERSONNEL

Donna Ludwig, Secretary to the Board of Trustees

ATTACHMENTS

A) July 28, 2023 Regular Meeting Minutes

Respectfully Submitted By:

A handwritten signature in cursive script that reads "Donna Ludwig".

Donna Ludwig, Secretary to the Board of Trustees

**Minutes of Regular Meeting
July 28, 2023**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Friday, July 28, 2023, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Dr. Robert Collins, Mr. Andrew Hardin, Mr. Jim Orr, Mr. Jay Saad, and Ms. Megan Wallace. Absent were Ms. Stacy Arias, Mr. Greg Gomel, and Dr. Raj Menon.

CALL TO ORDER: 9:00 a.m., Board Room 139, CHEC.

WELCOME STUDENT VISITORS

PUBLIC COMMENT

There was no public comment.

Approval of the July 28, 2023 Consent Agenda Items

2023-07-C1 Approval of the Minutes of the June 27, 2023 Regular Meeting

2023-07-C2 Consideration of Approval of an Interlocal Agreement and Resolution with Education Service Center – Region 20, PACE Purchasing Cooperative

On motion of Trustee Collins, and second of Trustee Wallace, the July 28, 2023 Consent Agenda was approved by a vote of 6-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2023-07-1 Vote on Consideration of the Proposed Tax Rate for 2023

On motion of Trustee Orr, and second of Trustee Saad, this item was approved by a vote of 5-1. Trustee Alexander was a nay.

2023-07-2 Consideration of Approval of the Calculated No-New-Revenue Tax Rate and Voter-Approved Tax Rate

On motion of Trustee Orr, and second of Trustee Collins, this item was approved by a vote of 5-1. Trustee Alexander was a nay. A copy of the notice is attached.

2023-07-3 Action to Schedule a Public Hearing Related to the 2023 Proposed Tax Rate

On motion of Trustee Orr, and second of Trustee Alexander, this item was approved by a vote of 6-0.

2023-07-4 Consideration of Approval to Provide No-Gap Medical Coverage to Employees and Dependents

On motion of Trustee Saad, and second of Trustee Wallace, this item was approved by a vote of 6-0.

2023-07-5 Consideration of Approval to Increase Employee Tuition Reimbursement

On motion of Trustee Orr, and second of Trustee Saad, this item was approved by a vote of 6-0.

2023-07-6 Consideration of Approval of Dual Credit Course Fees Waiver

On motion of Trustee Alexander, and second of Trustee Orr, this item was approved by a vote of 6-0.

2023-07-7 Consideration of Approval of the Bid Report for July 28, 2023

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for July 28, 2023, which included one new solicitation:

New Solicitation

Purchase Request #1	\$	600,000
General Retail Merchandise, Equipment, and Services		
Total of New Solicitation		<u>600,000</u>
 Grand Total	 \$	 <u><u>600,000</u></u>

On motion of Trustee Orr, and second of Trustee Saad, this item was approved by a vote of 6-0.

PUBLIC COMMENT

There was no additional public comment.

INFORMATION REPORTS

Personnel Report for July 2023
Revenues and Expenses as of June 30, 2023
Statement of Net Position as of June 30, 2023
Monthly Investment Report as of June 30, 2023

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 10:02 a.m.

Notice About 2023 Tax Rates

Property tax rates in Collin County Community College District.

This notice concerns the 2023 property tax rates for Collin County Community College District.

This notice provides information about two tax rates used in adopting the current tax year's tax rate.

The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

This year's no-new-revenue tax rate	\$0.068092/\$100
This year's voter-approval tax rate	\$0.088734/\$100

To see the full calculations, please visit www.collin.edu/ for a copy of the Tax Rate Calculation Worksheet.

Unencumbered Fund Balance

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
Maintenance & Operations	0
Interest & Sinking	12,652,364

Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
Series 2018	9,405,000	8,043,206	0	17,448,206
Series 2020	11,080,000	12,319,950	0	23,399,950

Total required for 2023 debt service	\$40,848,156
- Amount (if any) paid from funds listed in unencumbered funds	\$27,389,757
- Amount (if any) paid from other resources	\$0
- Excess collections last year	\$0
= Total to be paid from taxes in 2023	\$13,458,399
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2023	\$0
= Total debt levy	\$13,458,399

This notice contains a summary of actual no-new-revenue and voter-approval calculations as certified by Kenneth L. Maun, Tax Assessor Collector on 07/25/2023.

Visit Texas.gov/PropertyTaxes to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

August 22, 2023

SUBJECT

Consideration of Approval of Course Fee and Fee Modification Requests for Spring and Summer 2024

RECOMMENDATION

The District President recommends approval of the proposed course fee and fee modification requests, effective Spring and Summer 2024.

RATIONALE

Pass-through Fees

This is a student reimbursement to the college for student expenses that are directly paid to the vendor/agency by the college, i.e., state certification exam fees, online testing programs, computer software licensing fees, etc. Courses affected in this category are:

IMED 2311, Communication Design, Portfolio Development

Lab Fees

Courses that include students using multiple consumables for their learning experience require a fee to cover part or all of the consumable items' cost. Courses affected in this category are:

VTHT 1301, Introduction to Veterinary Technology

VTHT 2213, Lab-Animal Clinical Management

VTHT 2323, Veterinary Clinical Pathology I

VTHT 2331, Veterinary Clinical Pathology II

RESOURCE PERSONNEL

Dr. Abe Johnson, SVP Campus Operations

ATTACHMENTS

- A. Course Fee Request/Modification Itemization
- B. Supporting Documentation

Respectfully Submitted By:



Dr. Abe Johnson, SVP Campus Operations

Collin County Community College District Board of Trustees
Consideration of Approval of Course Fees
Effective Spring and Summer 2024

Fee Request/Modification Itemization

Department of Instruction	Course No.	Course Title/Description	Discipline	Final Fee Request	Request Type	Fee Type	Effective Term
Communication Design	IMED 2311	Portfolio Development	Communication Design	\$15.00	Original	Pass-through	Spring
Veterinary Technology	VTHT 1301	Introduction to Veterinary Technology, Lab	Veterinary Technology	\$15.00	Change from \$10	Lab	Spring
Veterinary Technology	VTHT 2213	Lab-Animal Clinical Management, Lab	Veterinary Technology	\$15.00	Original	Lab	Spring
Veterinary Technology	VTHT 2323	Clinical Pathology I, Lab	Veterinary Technology	\$15.00	Original	Lab	Spring
Veterinary Technology	VTHT 2331	Clinical Pathology II, Lab	Veterinary Technology	\$15.00	Original	Lab	Spring

Note: There were no requests for Summer 2024.



Course Fee Request /Modification

Course ID IMED 2311 Course Title Portfolio Development
Department Communication Design Course Credit Hours 3 Fee Amount \$ 15
Requested Implementation Date/Term Spring 2024 Fee Name* (i.e., TLAB Lab Fee) TLAB Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

IMED 2311 is a recent course addition to the Communication Design UXUI track. The requested fee is necessary to offset costs associated with licensing fees for the computer software used in the course.

Select What Type of Fee Request (required)

- ☒ Original approval request*
- ☐ Change to existing fee amount*
- ☐ Course designation change (no fee change)
- ☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
- ☐ Course Special Fee (>\$24)
- ☒ Pass-through Fee
- ☐ Administrative Fee
- ☐ Other (requires justification)

Requestor:

Alexis Bohanna
Associate Dean; Director Name/Signature

05/15/2023

Date

Approvals:

[Signature]
Dean Name/Signature

05/15/2023

Date

Mary Barnes-Tilley
Provost Name/Signature

05/15/2023

Date

[Signature]
Senior VP Campus Operations Name/Signature

5/17/23
Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...



Course Fee Request /Modification

Course ID VTHT 1301 Course Title Lab: Intro to Veterinary Technology
 Department VET TECH Course Credit Hours 0 Fee Amount \$ 15.00
 Requested Implementation Date/Term Spring 2024 Fee Name* (i.e., TLAB Lab Fee) TLAB

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

**TBD indicates a new program awaiting a code assignment from the Office of Bursar.*

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Increase current fee from \$10.00 to \$15.00

Fees assessed will offset the cost of consumable lab supplies.

Select What Type of Fee Request (required)

- ☐ Original approval request*
- ☒ Change to existing fee amount*
- ☐ Course designation change (no fee change)
- ☐ Fee Termination Notice

**Requires SVPCO and Board approval*

Select What Type of Fee (required)

- ☒ Course Lab Fee (\leq \$24)
- ☐ Course Special Fee ($>$ \$24)
- ☐ Pass-through Fee
- ☐ Administrative Fee
- ☐ Other (requires justification)

Requestor:

Associate Dean; Director Name/Signature

7/20/2023
Date

Approvals:

Dean Name/Signature

7-20-2023
Date

Provost Name/Signature

7.20.23
Date

Senior VP Campus Operations Name/Signature

8-3-23
Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
 TEC, Subchapter E.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

Course Fee Request /Modification

Course ID VTHT 2213 Course Title Lab: Lab Animal Clinical Management
 Department VET TECH Course Credit Hours 0 Fee Amount \$ 15.00
 Requested Implementation Date/Term Spring 2024 Fee Name* (i.e., TLAB Lab Fee) TLAB

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Fee assessed will offset the costs of consumable products used in lab.

Select What Type of Fee Request (required)

- ☒ Original approval request*
- ☐ Change to existing fee amount*
- ☐ Course designation change (no fee change)
- ☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
- ☐ Course Special Fee (>\$24)
- ☐ Pass-through Fee
- ☐ Administrative Fee
- ☐ Other (requires justification)

Requestor:



Digitally signed by Catherine Pfent
 Date: 2023.07.13 11:19:40 -05'00'

07/13/2023

Associate Dean; Director Name/Signature

Date

Approvals:

Daphne Babcock

Digitally signed by Daphne Babcock
 Date: 2023.07.13 12:46:05 -05'00'

07/13/2023

Dean Name/Signature

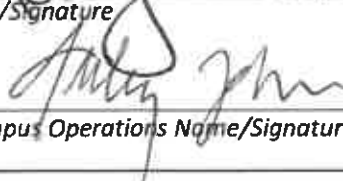
Date



7.13.23

Provost Name/Signature

Date



8-3-23

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

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TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...



Course Fee Request /Modification

Course ID VTHT 2323 Course Title Lab: Clin Path 1 Lab
 Department VET TECH Course Credit Hours 0 Fee Amount \$ 15.00
 Requested Implementation Date/Term Spring 2024 Fee Name* (i.e., TLAB Lab Fee) TLAB

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Fee assessed will offset the costs of consumable products used in lab.

Select What Type of Fee Request (required)

- ☒ Original approval request*
- ☐ Change to existing fee amount*
- ☐ Course designation change (no fee change)
- ☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
- ☐ Course Special Fee (>\$24)
- ☐ Pass-through Fee
- ☐ Administrative Fee
- ☐ Other (requires justification)

Requestor:

Digitally signed by Catherine Pfent
 Date: 2023.07.13 11:20:01 -05'00'

07/13/2023

Associate Dean; Director Name/Signature

Date

Approvals:

Daphne Babcock

Digitally signed by Daphne Babcock
 Date: 2023.07.13 12:47:35 -05'00'

07/13/2023

Dean Name/Signature

Date

7.13.23

Provost Name/Signature

Date

8/3/23

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
 TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

Course Fee Request /Modification

Course ID VTHT 2331 Course Title Lab: Clinical Path II Lab
 Department VET TECH Course Credit Hours 0 Fee Amount \$ 15.00
 Requested Implementation Date/Term Spring 2024 Fee Name* (i.e., TLAB Lab Fee) TLAB

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Fee assessed will offset the costs of consumable products used in lab.

Select What Type of Fee Request (required)

- ☒ Original approval request*
- ☐ Change to existing fee amount*
- ☐ Course designation change (no fee change)
- ☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
- ☐ Course Special Fee (>\$24)
- ☐ Pass-through Fee
- ☐ Administrative Fee
- ☐ Other (requires justification)

Requestor:



Digitally signed by Catherine Pfent
 Date: 2023.07.13 11:20:14 -05'00'

07/13/2023

Associate Dean; Director Name/Signature

Date

Approvals:

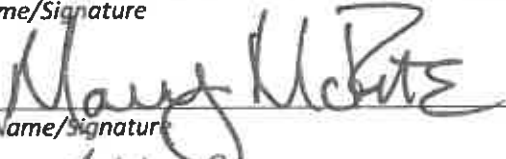
Daphne Babcock

Digitally signed by Daphne Babcock
 Date: 2023.07.13 11:50:32 -05'00'

07/13/2023

Dean Name/Signature

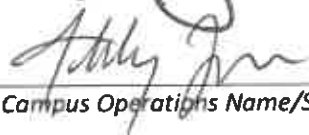
Date



Provost Name/Signature

Date

7.13.23



Senior VP Campus Operations Name/Signature

Date

8/23/23

Instructions

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Collin County Community College District Board of Trustees

2023-08-2-1

August 22, 2023

Resource: Monica Velazquez
General Counsel

AGENDA ITEM:

Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

- **CDB (Local)** Accounting – Inventories - ADD
- **CT (Local)** Intellectual Property
- **CU (Local)** Research - ADD
- **DEB (Local)** Compensation and Benefits – Fringe Benefits
- **DH (Local)** Employee Standards of Conduct
- **DHC (Local)** Employee Standards of Conduct – Child Abuse and Neglect Reporting - DELETE – moved to DHB (Local)
- **EJ (Local)** Miscellaneous Instruction Policies - DELETE – moved to CU (Local)

DISCUSSION:

As a part of the College's comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for review as a first reading.

- **CDB (Local)** Accounting – Inventories – ADD - This recommended new local policy includes financial reporting requirements and guidance from the state Budget Requirements and Annual Financial Reporting Requirements for Texas Public Community Colleges and the Governmental Accounting Standards Board (GASB) Implementation Guide regarding the Capitalization Threshold for individual and group assets. The GASB guidance regarding group assets applies to reporting periods beginning after June 15, 2023.
- **CT (Local)** Intellectual Property - Revisions are recommended by TASB throughout this local policy to clarify the circumstances under which the college's intellectual property may be used.
- **CU (Local)** Research – ADD - Recommended new policy addressing the process for which external

research requests received by the college will be reviewed and designating the criteria for approval by the Research Request Review Committee and for review by the Institutional Review Board where applicable.

- **DEB (Local)** Compensation and Benefits – Fringe Benefits – Recommended revisions addressing the college’s salary match percentage for the supplemental retirement benefits plan which will be approved by the Board and eliminating the cap of 3% of salary.
- **DH (Local)** Employee Standards of Conduct - Recommended revisions to this local policy have been made to clarify employee rules related to Alcohol and Drugs, including use, control, transmittal, sale, and associated paraphernalia. The recommended revisions also clarify that state law will be enforced regarding possession and consumption of alcohol on college property.
- **DHC (Local)** Employee Standards of Conduct – Child Abuse and Neglect Reporting - DELETE – Language moved to DHB (Local)
- **EJ (Local)** Miscellaneous Instruction Policies - DELETE – Language regarding requests for research moved to new policy CU (Local)

SUGGESTED MOTION:

This being a first reading of local board policies, no action is required.

NEW POLICY

Capitalization Threshold

The capitalization threshold for purposes of classifying individual capital assets shall be \$5,000 or more.

The District President or designee shall determine the capitalization threshold for a group of assets, the individual cost of which does not exceed the capitalization threshold above but for which the cost in the aggregate is significant.

INTELLECTUAL PROPERTY

CT
(LOCAL)

**Intellectual Property
Rights**

Unless herein stated otherwise, ownership to all copyrights, trademarks, patents, and other intellectual property rights belonging to the College District will remain with, or be assigned in writing from the person or entity to, the College District at all times. Except as provided by law, College District policy, or written authorization from the District President or designee, use of College District intellectual property will be limited to College District-related purposes.

Students

Unless herein stated otherwise, a student will retain all rights to work created as part of instruction or using College District technology resources.

Definitions

“Incidental Use” is defined as minor utilization of resources commonly encountered in the course of an employee’s daily job. This includes, but is not limited to an individual’s office, office computer, telephone, and library resources.

“Scholarly Works” are defined as works that are created to further scholarly or artistic activity for which no compensation is granted by Collin College. These include but are not limited to manuscripts, scholarly articles, documentaries, websites, monographs, works of art, and other research-based productions.

“Educational Materials” are defined as teaching or course materials that are not works for hire, such as class notes, curriculum guides, and laboratory notebooks.

“College District Time” is defined as time an employee spends conducting work that contributes to the course and scope of employment as defined in the assigned job description.

Employees

*College District
Ownership*

As an agent of the College District, an employee, including a student employee, will not have rights to a work or invention he or she creates, authors, or invents on College District time or using College District technology resources or College District intellectual property with the exception of scholarly works produced with incidental use of college resources or educational materials. The agent will assign his or her rights in writing to the works or invention to the College District. The College District will own any work, work product, or invention created or invented by a College District employee in the course and scope of his or her employment or if substantially produced using College District equipment, including the right to obtain copyrights and patents. The College District will have a royalty free, perpetual, non-exclusive, transferrable right from the employee to use, copy, display, or distribute the scholarly works or educational materials for education purposes.

*Employee
Ownership*

A College District employee will own any work, work product, or invention created or invented outside the College District employee’s

INTELLECTUAL PROPERTY

CT
(LOCAL)

course and scope of his or her employment, produced on his or her own time, away from his or her job, with personal equipment and materials, and with incidental use of college resources, including the right to obtain patents or copyrights.

Permission

~~If not in the course and scope of his or her employment, a College District employee may apply to the~~ The District President or designee ~~to~~ will have the authority to permit use of College District materials and equipment in ~~his or her~~ the employee's creative projects, provided the employee agrees ~~either~~ in writing to grant to the College District a non-exclusive, non-transferable, perpetual, royalty-free, College District-wide license to use the work, or permits the College District to be listed as co-author or co-inventor if the College District contribution to the work is substantial. Unless stated herein otherwise, College District materials do not include student work, all rights to which are retained by the student.

Disclosure of
Intellectual Property

College District personnel endeavoring to produce intellectual property of commercial value will disclose planned projects by completing the Request for Determination of Intellectual Property Rights Form available through Human Resources. College District employees will not disclose the planned projects to third parties until a response from the College District to the request is issued.

~~Works for Hire~~
Independent
Contractors

The College District may hire an independent contractor for specially commissioned work(s) under a written works-made-for-hire agreement that provides that the College District will own the work product and intellectual property to the work product created under the agreement, as permitted by intellectual property law. Independent contractors will comply with intellectual property law in all works commissioned.

Return of
Intellectual Property

Upon the termination of any person's association with the College District, all permission to possess, receive, or modify the College District's intellectual property will also immediately terminate. All such persons will return to the College District all intellectual property, including but not limited to any copies, no matter how kept or stored, and whether directly or indirectly possessed by such person. All electronic copies will be permanently deleted or electronically destroyed.

Copyright
Use of Copyrighted
Works

Unless the proposed use of a copyrighted work is an exception under the "fair use" guidelines maintained by the District President or designee, the College District will require an employee or student to obtain a license or permission from the copyright holder before copying, modifying, displaying, performing, distributing, or otherwise employing the copyright holder's work for instructional, curricular, or extracurricular purposes. This policy does not apply to any work sufficiently documented to be in the public domain.

INTELLECTUAL PROPERTY

CT
(LOCAL)

Technology Use

~~All persons are prohibited from using~~Use of College District technology in violation of any law, including copyright law, will be prohibited. Only appropriately licensed images, applications, programs, or other software may be used with College District technology resources. ~~No person will use the~~The College District's technology resources will not be used to post, publicize, or duplicate information in violation of copyright law. The ~~Board will direct the~~ District President or designee ~~to~~will employ all reasonable measures to prevent the use of College District technology resources in violation of the law. ~~All persons~~Any person using College District technology resources in violation of law will lose user privileges in addition to other sanctions. [See BBI and CR]

~~Electronic Media~~

~~Unless a license or permission is obtained, electronic media in the classroom~~Performances and Displays

The performance and display of copyrighted material, including motion pictures ~~and other audiovisual, dramatic~~ works, ~~must be used in musical performances, or other audio and visual works, may only occur for education purposes and in accordance with the following:~~

1. As a regular part of instruction and directly related to the course of curriculum;
2. During face-to-face teaching activities ~~as defined by law;~~
3. When viewed in a classroom or designated place of instruction; and
4. With a lawfully made copy or via an authorized account.

Designated Agent

The College District will designate an agent to receive notification of alleged online copyright infringement and will notify the U.S. Copyright Office of the designated agent's identity. The College District will include on its website information on how to contact the College District's designated agent and a copy of the College District's copyright policy. Upon notification, the College District's designated agent will take all actions necessary to remedy any violation. The College District will provide the designated agent appropriate training and resources necessary to protect the College District.

If a content owner reasonably believes that the College District's technology resources have been used to infringe upon a copyright, the owner may notify the designated agent.

Use of College District Trademark

The College District protects all College District and campus trademarks, including names, logos, mascots, and symbols, from unauthorized use.

College District-related Use

INTELLECTUAL PROPERTY

CT
(LOCAL)

The College District may grant permission to students, student organizations, parent organizations, and other College District-affiliated college-support organizations to use, without charge, College District and campus trademarks to promote a group of students, an activity or event, a campus, or the College District, if the use is in furtherance of College District-related business or activity and such use does not damage or tarnish the College District's trademarks. The District President or designee, in his or her sole discretion, will determine what constitutes use in furtherance of College District-related business or activity and is authorized to revoke permission if the use is improper or does not conform to administrative procedures/guidelines or international, federal, and state laws.

Public Use

Members of the ~~general~~-public, outside organizations, vendors, manufacturers, wholesalers, distributors, and retailers will not use College District trademarks without ~~the~~-written ~~permission-of~~authorization from the District President or designee. Any production of merchandise or other goods with College District trademarks for sale or distribution must be pursuant to a trademark licensing agreement and may be subject to the payment of royalties.

Any individual, organization, or business that uses College District or campus trademarks without appropriate authorization will be subject to legal action.

Classroom lectures and classroom materials, including but not limited to recordings, faculty-produced lecture notes, and supplemental materials, are covered by this Intellectual Property policy and are not available for distribution to the general public or for non-Collin College academic purposes.

NEW POLICY – language moved from EJ (Local)

Faculty/Student Collaborative Research Requests

From time to time the College District receives requests for authorization to conduct research that is expected to involve human subjects and to utilize limited College District facilities, personnel, students, data, and/or other resources. This policy will govern the approval of the College District with respect to all research requests, including those that may require the use of college resources, to ensure that college resources are expended for the benefit of the college and the general public.

All research involving human subjects to be conducted at the College District must be reviewed and approved through the procedures of the Institutional Review Board (IRB) to protect the rights and safety of persons participating in research in accordance with board policy. Any approval granted by the College District to support a research request with college resources is made conditionally upon approval by the IRB. Priority for the use of Collin College resources will generally be given to requests originating from students, faculty members, or staff members of Collin College.

This policy will apply to any request to conduct research at or through any campus, center, or facility of the College District that involves:

1. Student Participation;
2. Faculty/Staff participation;
3. Use of College District facilities; or
4. The compiling or processing of data from College District sources or utilizing College District services.

Purpose of the Research Request Review Committee

The District President or designee will implement a Research Request Review Committee. The Research Request Review Committee is charged with evaluating research proposals according to the approval criteria defined in this policy with particular attention being paid to the impact such proposals may have upon the operations of the College District and to the potential benefit that may accrue to the College District by allocating college district resources to support the proposal.

Composition of the Research Proposal Review Committee

The composition of the Research Request Review Committee shall include two representatives from the Institutional Research Office, two administrators from Student and Enrollment Services, two faculty members and one academic administrator.

NEW POLICY – language moved from EJ (Local)

Approval Criteria

Criteria used to make a determination of whether the College District will support a request will include, among other things:

1. The feasibility of the research in terms of the availability of data and other resources;
2. The appropriateness of the research;
3. Potential disruption to College District and/or college activities; and
4. The extent to which the College District will benefit from the research.

Notification Procedures

Notification of approval or disapproval of college support for a research request will be made to the individual proposing the project by the Vice President of Academic Affairs. Proposals approved for College District support will be directed to the IRB for its consideration along with written notification indicating that the proposal is approved to be supported with college resources.

Role of the Institutional Review Board (IRB)

It is within the role and scope of faculty and student collaborative research at the College District to use human subjects from time to time in carrying out activities contributing to the advancement of knowledge.

Safeguarding the rights and welfare of human subjects in such research, development, and related activities is of prime concern to the College District and, therefore, it is the policy of this institution to review these research studies through an institutional review board the IRB under the leadership of an appointed compliance officer. The purpose of the IRB is to minimize the risks of injury to human subjects and to ensure maximum protection for their rights and welfare of subjects. Operating guidelines of the IRB shall be consistent with the Belmont Report regarding ethical principles and guidelines for research involving human subjects, published in 1979 by the National Commission for the Protection of Human Subjects of Biomedical and Behavioral Research 2018 Requirements of the Revised Common Rule (Part 46 of Title 45 of the Code of Federal Regulations).

Review Process

Proposals with Certifications in which human subjects are involved shall be referred to the IRB by the Compliance Officer for initial and continuing review. Proposals approved by the IRB and by the College District's leadership team shall be submitted to the Department of Health and Human Services in accordance with Part 46 of Title 45 of the Code of Federal Regulations.

Other Requests

Requests for research studies that are not a result of faculty/student collaboration (e.g. external dissertations, nonprofit

NEW POLICY – language moved from EJ (Local)

~~organization studies, national surveys, and the like) shall be forwarded to the appropriate member of the College District's leadership team for review, evaluation, and/or possible delegation to the IRB.~~

COMPENSATION AND BENEFITS
FRINGE BENEFITS

DEB
(LOCAL)

Insurance Benefits

The rules and regulations of the Employees Retirement System Benefits (ERS) of Texas, the Group Benefits Program, and the Affordable Care Act (ACA) will be followed in providing basic group life, accident, health, and dental insurance coverage for all active full-time employees.

ACA Summary

The ACA is federal legislation passed in 2010. The employer-mandate provisions of the ACA became effective in 2015. The ACA rules are complex and multi-faceted, and impact both employers and individual employees.

Employee Impact

The ACA requires most Americans to have medical insurance by January 1, 2014, and attempts to ensure that Americans have access to medical insurance they can afford, whether they get it from an employer, directly from an insurance company, or from an insurance company offering coverage through a government-sponsored exchange (i.e., a state exchange or, in states that don't have their own exchanges, like Texas, the Healthcare.gov website).

Employer Impact

In general, the ACA requires that any employer that has 50 or more full-time equivalent employees offer to at least 95 percent of its full-time employees and their dependents up to age 26 medical insurance coverage meeting certain minimum standards. Employers that do not offer such coverage must pay a monetary penalty each year to the federal government, known as the "shared responsibility payment." The ACA's definition of a full-time employee is an employee whose actual average monthly hours of service are 130 or more.

Measurement
Periods

*Standard
Measurement
Period*

The Standard Measurement Period is the "look back" period during which the College District must measure the hours of service of its ongoing employees in order to determine who qualifies as full-time under the ACA. Ongoing employees are those who joined the College District before the beginning of the Standard Measurement Period, so that they are employed for all 12 months of the Standard Measurement Period. The College District has selected the period of July 1 of each year through June 30 of the following year as the 12-month period for its Standard Measurement Period.

*Standard
Administrative
Period*

The Standard Administrative Period is the period after the end of the Standard Measurement Period during which the College District must evaluate each ongoing employee's work record to determine whether he or she averaged 130 hours or more of service per month during the Standard Measurement Period. During the Standard Administrative Period, the College District will make an offer of health insurance coverage to those ongoing employees determined to be full-time based on their hours worked during the immediately preceding Standard Measurement Period. The College District has selected July 1 through August 31 of each year as the

COMPENSATION AND BENEFITS
FRINGE BENEFITS

DEB
(LOCAL)

two-month Standard Administrative Period, which coincides with the College District's existing open enrollment period.

Standard Stability Period

The Standard Stability Period is the period during which ongoing employees who were determined to be full-time based on their hours worked during the Standard Measurement Period must continue to be treated as full-time and therefore eligible for coverage during the Standard Stability Period, regardless of their actual hours worked. [See Rehired Employees, below, for employees treated as having been terminated and rehired] The College District's Standard Stability Period coincides with the plan year of its medical plan and is the 12-month period from September 1 of each year through August 31 of the next year.

New Employees

The ACA does not permit an employer to wait until a new employee has completed a Standard Measurement Period to determine whether the employee is full-time. Thus, procedures are required to determine the full-time status of new employees under the ACA. These rules are similar to, but separate from, the rules for determining the full-time status of ongoing employees.

Full-Time

A new employee who, at commencement of employment, is reasonably expected to be full-time (i.e., averaging 30 or more hours per week), and who is not a seasonal employee, must be considered full-time for purposes of the ACA, beginning on his or her employment commencement date. (Note that for purposes of determining whether a new employee is full-time based on work expectation, the standard is 30 or more hours per week, not 130 per month.)

Once a new full-time employee has been employed for an entire Standard Measurement Period, the employee becomes an ongoing employee, and his or her status as full-time for purposes of the ACA is governed by the provisions of this policy regarding ongoing employees.

Non-Full-Time

A new employee who is hired as a part-time, seasonal, or variable-hour (i.e., who may reasonably be expected to sometimes work 30 or more hours per week and sometimes less) employee is not initially considered full-time, but his or her hours of service must be tracked during an Initial Measurement Period, as follows:

- New employees who are part-time, seasonal, or variable hour (hereinafter, "new non-full-time employees") are tested for ACA full-time status based on an Initial Measurement Period that begins on the first day of the first month following their hire date and ends a year later. Immediately following the end of a new non-full-time employees' Initial Measurement Period, there is a one-calendar-month Initial Administrative Period

COMPENSATION AND BENEFITS
FRINGE BENEFITS

DEB
(LOCAL)

during which the new non-full-time employees' status as full-time or part-time is determined and during which any new non-full-time employees who are determined to have averaged 130 or more hours per month are offered coverage.

- A new non-full-time employee who averages 130 hours or more of service per month during his or her Initial Measurement Period and who is therefore determined to be full-time under the ACA will continue to be full-time for purposes of the ACA during his or her 12-month Initial Stability Period, which is the 12-month period immediately following his or her Initial Administrative Period, regardless of his or her actual hours of service during the Initial Stability Period. [See Rehired Employees, below, for employees treated as having been terminated and rehired]

Note that unless a new non-full-time employee is hired in June (other than June 1st) or on July 1st, his or her Initial Measurement Period will partially overlap his or her first Standard Measurement Period. A new non-full-time employee who does not average 130 hours or more of service per month during his or her Initial Measurement Period, but who does average 130 hours or more of service per month during the Standard Measurement Period that starts during his or her Initial Measurement Period, will be considered full-time under the ACA during the Standard Stability Period following such Standard Measurement Period, even though the first months of such Standard Measurement Period would otherwise include the last months of the employee's Initial Stability Period. In such a case, the employee's Initial Stability Period is effectively cut short.

Change of Status to
Full-Time

If a new employee who is a non-full-time employee experiences a change in employment status before the end of his or her Initial Measurement Period, such that if the employee had begun employment in that new status, he or she would reasonably have been expected to be full-time under the 30-hour week standard [see New Employees – Full-Time, above], the employee will be considered full-time, and thus eligible for the College District's medical insurance plan, beginning on the first day of the calendar month after the change in employment status to full-time.

Rehired Employees

An employee who is terminated and rehired will be treated as a new employee upon rehire only if he or she was not credited with an hour of service with the College District for a period of at least 13 consecutive weeks immediately preceding the date of rehire. For purposes of applying this rule, whether an employee has an hour of service is determined after application of the rules for special unpaid leave. [See Rules for Special Unpaid Leave, below]

COMPENSATION AND BENEFITS
FRINGE BENEFITS

DEB
(LOCAL)

Definition of Hours or Service	Under the ACA, “hours of service” is a term that generally includes actual hours worked, determined from payroll records, and hours for which the employee is paid, but does not work, such as paid vacation, holiday, illness, or disability.
Rules for Special Unpaid Leave	Under a special ACA rule, adjunct faculty members must be treated as having 2.25 hours for each contact hour, plus their hours performing other required duties, such as attendance at meetings.
Employee / Retiree Benefits Reserve Fund	The College District’s Employee/Retiree’s Benefits Reserve Fund is established with the general intent to provide funding toward employee/retiree health insurance in the event of a reduction or elimination of state funding that would lower the benefit to less than 100 percent funded for employee-only coverage, and less than 50 percent funding for eligible-dependent coverage. Should the state impose a reduction in health insurance funding, the District President will present a plan to the Board for utilizing the fund to help off-set the cost of health insurance formerly paid by the state for benefits-eligible employees and retirees of the College District.
Tax-Sheltered Annuity	Tax-sheltered annuities are available to all benefits-eligible employees.
Supplemental Retirement Account	<p>Full-time, benefits-eligible employees may elect to participate in a College District-sponsored supplemental tax-sheltered retirement plan that includes a dollar-for-dollar match of an employee’s contributions to an individual tax-sheltered retirement account (up to a maximum of three <u>percent</u> <u>age match</u> of the employee’s full-time salary <u>that is approved in the budget by the Board each year</u>).</p> <p>Employer contributions are subject to budget availability.</p> <p>Contributions to a State of Texas sponsored retirement plan (e.g., the Teacher Retirement System or the Optional Retirement Plan) do not qualify for the employer match. [See the plan document for the “Collin Invests” Enhanced Retirement Savings Plan for requirements and terms]</p>
Educational Benefits	The Board will provide educational benefits for full-time College District employees through a tuition reimbursement program described in the College District’s procedures and guidelines for faculty and staff.
Tuition Waiver Policy	A full-time employee who resides outside Collin County will, upon submission of a written request and appropriate documentation to the College District’s financial aid office, receive a waiver of the difference between the out-of-county or out-of-state and in-county resident tuition.

Relocation

COMPENSATION AND BENEFITS
FRINGE BENEFITS

DEB
(LOCAL)

Full-time employees who must relocate to accept a position with the College District may be eligible for a relocation allowance. In no case will the relocation allowance exceed actual documented expenses. Employees who received a relocation allowance reimbursement and who voluntarily terminate prior to completion of one year of employment will reimburse the College District for all relocation monies received, in accordance with the relocation agreement signed by the employee. The amount will be deducted from the final payroll check.

Wellness

Full-time faculty and staff may participate in any of the College District's wellness programs and receive matched time for their exercise efforts to a maximum of 30 minutes of paid time per day to a maximum of one and one-half hours per week. Employees will request approval from their supervisor prior to participation in a wellness program.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Violations

Employees will comply with the Code of Ethics set out in DH(EX-HIBIT), the standards set out in this policy, and with any other policies, regulations, and guidelines that impose duties or requirements attendant to their status as College District employees. Violation of any policies, core values, regulations, or guidelines may result in disciplinary action, including termination of employment. [See DCC, DIAA, and DM series]

Record Retention

An employee will comply with the College District's requirements for records retention and destruction to the extent those requirements apply to electronic media. [See CIA and GCB]

Safety Requirements

All employees will adhere to College District safety procedures and guidelines and will report unsafe conditions or practices to the appropriate supervisor.

**Alcohol and
Drugs**

A copy of this policy, the purpose of which is to eliminate drug abuse from the workplace, will be provided to all new employees and will be available on the College District human resources' website.

Employees ~~will not unlawfully manufacture, distribute, dispense, possess, use~~ will be prohibited from using, possessing, controlling, manufacturing, transmitting, distributing, dispensing, selling, or ~~be- being~~ under the influence of any of the following substances ~~during working hours~~ while conducting College District business or while on College District property or while engaged in College District vehicles, or at College District-related activities, whether during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any performance-enhancing substance, including steroids.
5. Any designer drug.
- 4.6. Any other intoxicant, or mood-changing, mind-altering, or behavior-altering drugs.
5. ~~Any drug paraphernalia used for controlled substances as defined under Health and Safety Code Section 481.002.~~

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

The transmittal, sale, or attempted sale of what is represented to be any of the above-listed substances will also be prohibited under this policy.

An employee need not be legally intoxicated to be considered “under the influence” of alcohol or a controlled substance.

Exceptions

It will not be considered a violation of this policy if the employee:

1. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee’s personal use;
2. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee’s child or other individual for whom the employee is a legal guardian;
3. Cultivates, possesses, transports, or sells hemp as authorized by law; or
4. Lawfully possesses, sells, or distributes Dextromethorphan.

The District President is authorized by the Board to permit the serving and consumption of alcohol at special fundraising functions for the College District, at specially designated events in College District facilities, and as a part of specifically defined and approved academic curricular programs/classes (e.g., culinary arts).

State law will be strictly enforced at all times on all property controlled by the College District in regard to the possession and consumption of alcoholic beverages.

Paraphernalia

The use, possession, control, manufacture, transmission, distribution, dispensation, or sale of paraphernalia related to any prohibited substance is prohibited.

Notice

In addition to a copy of this policy, each employee will be given a copy of the College District’s statement regarding a drug-free workplace and drug-free schools and a description of the health risks associated with the use of illicit drugs and the abuse of alcohol.

Reporting Violations of the Law

Each employee will report violations of law to his or her supervisor, a human resources representative, the appropriate vice president or provost, or the District President as soon as he or she may become aware of the same. Failure to make such a report and/or failure to report as required by Board policies may compromise the integrity of the College District depending upon the severity of any concealment and may subject the employee to disciplinary action, including termination of employment with the College District.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

In instances in which an employee asserts that he or she is being suspended, terminated, or discriminated against on account of the good faith reporting of a violation of law, the employee has all rights and protections afforded by law and in particular under Government Code 554.001, et seq., whereby such action is a form of unlawful retaliation. Employees claiming retaliation under this section will exhaust all administrative remedies to correct an alleged injustice, including filing a resolution of employee concern form [see DGBA(LOCAL)] and following the appropriate procedures thereafter.

Weapons on Campus

The College District prohibits the use, possession, or display of any illegal knife, club, or prohibited weapon, in violation of the law or College District policies and procedures, on College District property or at a College District-sponsored or -related activity, unless written authorization is granted in advance by the District President or designee. [See CHF]

Arrests, Indictments, Convictions, and Other Adjudications

An employee (or designee, if the employee is incarcerated) will notify his or her immediate supervisor through a written letter via certified (verifiable) email or certified mail and sent/postmarked within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony or any offense involving moral turpitude.

Moral Turpitude

Moral turpitude includes but is not limited to:

1. Dishonesty, fraud, deceit, theft, or misrepresentation;
2. Deliberate violence;
3. Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
4. Felony possession, transfer, sale, distribution, or conspiracy to possess, transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
5. Acts constituting public intoxication, operating a motor vehicle while under the influence of alcohol, or disorderly conduct, if any two or more acts are committed within any 12-month period; or
6. Acts constituting abuse under the Texas Family Code.

Smoke and Tobacco Free Workplace

The College District prohibits smoking and the use of tobacco products or other electronic smoking devices on all College District property. Violators of this policy may be subject to disciplinary action, including, but not limited to, termination of employment. [See FLBD]

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

An employee will not give or sell tobacco products or e-cigarettes to a person in violation of law.

Employees seeking assistance or related educational materials should contact the human resources office.

Use of College District Equipment at an Off-Campus Location

College District employees may use College District equipment for College District-related purposes at off-campus locations, including a personal residence, by completing an equipment check-out form and by following the related procedures. Failure to comply with the published guidelines may result in disciplinary action. An employee will not use College District facilities, secretarial assistance, office supplies and equipment, or other College District resources for personal gain or benefit; such use of College District resources for personal gain or benefit is a violation of College District policy and state law.

Fraternization / Consensual Relationships

Employees with direct teaching, supervisory, advisory, or evaluative responsibility over other employees, students, or student employees are expected to recognize and respect the ethical and professional boundaries that must exist in such situations. Employees must also avoid putting themselves in a compromising position, such as meeting alone with a student in a private residence or non-public place.

While personal relationships between consenting adults are a personal matter, they can create potential conflicts in the workplace and in the educational setting. Such relationships also have the potential for exploitation of an employee, student, or student employee and can possibly create professional or academic disadvantages for third parties.

Definitions

Consensual Relationship – a mutually acceptable, dating, romantic, or sexual relationship.

Consensual Relationship in the Workplace – a mutually acceptable, dating, romantic, or sexual relationship between a College District employee (including a student employee) with teaching, supervising, advising, evaluating, or grading authority, and an employee, student, or student employee who is, directly or indirectly, taught, supervised, advised, evaluated, or graded by that College District employee.

Conflict of Interest – Even when there is no actual conflict of interest, a potential conflict of interest or an appearance of impropriety may arise when individuals with the authority and the responsibility to evaluate the work or performance of an employee, student, or student employee initiate, acquiesce to, or engage in an intimate,

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

	<p>dating, romantic, or sexual relationship with that employee, student, or student employee.</p>
Prohibited Conduct	<p>Employees are prohibited from having a consensual relationship in the workplace that is not reported in accordance with this policy.</p> <p>This policy applies to all College District faculty, staff, and students. As used in this document, the terms “faculty, staff, and students” include individuals serving as interns or as volunteers, such as volunteer coaches.</p>
Reporting Responsibility	<p>When a consensual relationship in the workplace exists, the individual in the position of authority must immediately (and no later than within five days of commencing such a relationship) notify his or her immediate supervisor of the relationship. Failure of the individual in the position of authority to report the consensual relationship in the workplace immediately may result in disciplinary action up to and including termination.</p> <p>If a conflict of interest or the appearance of a conflict of interest exists as a result of the consensual relationship in the workplace, the individual reporting the relationship will cooperate with his or her supervisor in making all the necessary arrangements to resolve the conflict of interest. If the conflict of interest cannot be resolved by the supervisor, the supervisor will refer the issue to the Human Resources Department for further resolution, including the removal of the reporting relationship, the reassignment of the reporting employee, other resolution of the conflict of interest, and/or termination of employment. If a consensual relationship in the workplace does not result in a conflict of interest or the conflict of interest is resolved, the relationship will be allowed by the supervisor.</p> <p>If an allowed consensual relationship in the workplace ends and as a result has a negative impact on either employee’s work, it is the employees’ responsibility to inform their supervisor(s) and to take appropriate steps to mitigate any conflicts at work. If employees are unable to resolve conflicts at work, the employees will be asked to mutually agree which employee will be reassigned or resign from the College District’s employment. If employees are unable to agree on that decision, the College District may elect to terminate the employment of one or both employees at the same time.</p>
Immediate Supervisor Responsibility	<p>A supervisor who is notified, or becomes aware, of a consensual relationship in the workplace will inform Human Resources. Human Resources will take steps to confirm that the consensual relationship in the workplace exists by meeting with the parties involved and advising that this type of relationship must conform to the guidelines of this policy. Human Resources will work with all parties</p>

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

to alter the conditions that create an actual or potential conflict of interest or the appearance of impropriety caused by the relationship. In most instances, providing alternative arrangements for either party will alter the conditions. In providing alternative arrangements, the College District must ensure no harm comes to the person in the relationship who holds less power or authority. These alternative arrangements must be documented, kept in the employee's personnel file, and reported to the vice president in the reporting line of the employee in the position of authority in the relationship.

Procedures for
Failure to
Cooperate

Employees in positions of authority in consensual relationships in the workplace must fully cooperate in efforts to eliminate any conflict of interest or appearance of impropriety and are subject to disciplinary action up to and including termination for failure to do so. The College District will presume that the relationship was not consensual if the subordinate party complains of sexual harassment related to an undisclosed consensual relationships in the workplace. Allegations of sexual misconduct will be investigated in accordance with College District policy and procedures.

Procedure for
Grievances of
Disciplinary Actions

An individual who is disciplined under this policy may grieve or appeal through DGBA.

EMPLOYEE STANDARDS OF CONDUCT
CHILD ABUSE AND NEGLECT REPORTING

DHC
(LOCAL)

DELETE POLICY

Language previously moved to DHB (Local)

Reporting

~~Any person who has cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a responsibility under state law to immediately report the suspected abuse or neglect to an appropriate authority.~~

~~As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.~~

~~A professional who has cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child has an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect. A "professional" is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.~~

~~A person is required to make a report if the person has cause to believe that an adult was a victim of abuse or neglect as a child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.~~

Making a Report

~~Reports may be made to any of the following:~~

- ~~1. A state or local law enforcement agency;~~
- ~~2. The Child Protective Services (CPS) division of the Texas Department of Family and Protective Services (DFPS) at (800) 252-5400 or the [Texas Abuse Hotline Website](#)[†];~~
- ~~3. A local CPS office; or~~
- ~~4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.~~

~~However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility.~~

~~An individual does not fulfill the person's responsibilities under the law by only reporting suspicion of abuse or neglect to the District President or another College District staff member. The College~~

EMPLOYEE STANDARDS OF CONDUCT
CHILD ABUSE AND NEGLECT REPORTING

DHC
(LOCAL)

DELETE POLICY

Language previously moved to DHB (Local)

~~District will not require an employee to first report the employee's suspicion to a College District or campus administrator.~~

Confidentiality

~~In accordance with state law, the identity of a person making a report of suspected child abuse or neglect will be kept confidential and disclosed only in accordance with the rules of the investigating agency.~~

Immunity

~~A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.~~

Failure to Report

~~By failing to report suspicion of child abuse or neglect, an employee:~~

- ~~1. May be placing a child at risk of continued abuse or neglect;~~
- ~~2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report; and~~
- ~~3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment.~~

~~It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.~~

**Responsibilities
Regarding
Investigations**

~~In accordance with law, College District officials will be prohibited from:~~

- ~~1. Denying an investigator's request to interview a child on campus in connection with an investigation of child abuse or neglect;~~
- ~~2. Requiring a parent or College District employee be present during the interview; or~~
- ~~3. Coercing someone into suppressing or failing to report child abuse or neglect.~~

~~College District personnel will cooperate fully and without parental consent with an investigation of reported child abuse or neglect.~~

**Adverse
Employment Action
Prohibited**

~~The College District prohibits any adverse employment action, including termination or discrimination, against any employee who in good faith reports child abuse or neglect or participates in a related investigation.~~

DELETE POLICY

Language previously moved to DHB (Local)

Training

~~The College District will provide training to employees as required by law. Training will address reporting requirements and techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children.~~

⁴ ~~Texas Abuse Hotline Website: <https://www.txabusehotline.org>~~

Delete Policy

MISCELLANEOUS INSTRUCTION POLICIES

EJ
(LOCAL)

DELETE POLICY – language moved to NEW POLICY CU (Local)

**Faculty / Student
Collaborative
Research**

~~It is within the role and scope of faculty and student collaborative research at the College District to use human subjects from time to time in carrying out activities contributing to the advancement of knowledge.~~

~~Safeguarding the rights and welfare of human subjects in such research, development, and related activities is of prime concern to the College District and, therefore, it is the policy of this institution to review these research studies through an institutional review board (IRB) under the leadership of an appointed compliance officer. The purpose of the IRB is to minimize the risks of injury to human subjects and to ensure maximum protection for the rights and welfare of subjects. Operating guidelines of the IRB shall be consistent with the Belmont Report regarding ethical principles and guidelines for research involving human subjects, published in 1979 by the National Commission for the Protection of Human Subjects of Biomedical and Behavioral Research.~~

Review Process

~~Proposals with certifications in which human subjects are involved shall be referred by the compliance officer to the IRB for initial and continuing review. Proposals approved by the IRB and by the College District's leadership team shall be submitted to the Department of Health and Human Services in accordance with Part 46 of Title 45 of the Code of Federal Regulations.~~

Other Requests

~~Requests for research studies that are not a result of faculty/student collaboration (e.g., external dissertations, nonprofit organization studies, national surveys, and the like) shall be forwarded to the appropriate member of the College District's leadership team for review, evaluation, and/or possible delegation to the IRB.~~

Collin County Community College District Board of Trustees

2023-08-2-2

August 22, 2023

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Report Out of the Finance and Audit Committee and Consideration of Approval of the Facility and Patio Space Fees Effective September 1, 2023

DISCUSSION: Board Policy GD (Local) establishes the guidelines for the use of District facilities by community groups and organizations. The Facility Fee Schedule was last approved by the Board on January 25, 2022, with only minor changes made to the fee schedule since December 10, 2019.

Proposed fees are listed on the attachment including increased fees for events, police, technical, housekeeping, or facility support.

The fee/increase offsets the cost of Collin employees managing the leasing and staging of external events. The District will review facility usage fees every year.

GD (Local) gives the District President the authority to waive the facility use rental fee if the use serves an appropriate College District or public purpose. The District is charged with being a good steward of taxpayer funds, so it is essential that the District recovers the costs associated with hosting and staging events for external patrons to avoid the gifting of public funds. A cost recovery fee is being proposed to cover the minimum operating costs of the District to manage and stage the external event, including utilities and employee costs to stage the event. The fee will be charged hourly for large venues and as a flat fee for classrooms and smaller venues.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the of the Facility and Patio Space Fees Effective September 1, 2023.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Facility and Patio Space Fees Effective September 1, 2023."

Conference Services Fee Increase Proposal FY 24

	Capacity	Length	Non-profit Fees	For-profit Fees	PROPOSED NEW Non-Profit Fees	PROPOSED NEW For-Profit Fees
Frisco Campus						
Whole Conference Center	500-900	½ day	\$ 425	\$ 850	\$ 510	\$ 1,020
Whole Conference Center	500-900	Full day	\$ 800	\$ 1,600	\$ 960	\$ 1,920
1/2 Conference Center (E or N/S)	300-400	½ day	\$ 300	\$ 600	\$ 360	\$ 720
1/2 Conference Center (E or N/S)	300-400	Full day	\$ 475	\$ 950	\$ 570	\$ 1140
1/4 Conference Center (N or S)	150-200	½ day	\$ 225	\$ 450	\$ 270	\$ 540
1/4 Conference Center (N or S)	150-200	Full day	\$ 325	\$ 650	\$ 390	\$ 780
Gymnasium (minimum 2 hours)	200	Hourly	\$ 80	\$ 100	\$ 95	\$ 120
McKinney Campus						
Whole Conference Center	500-900	½ day	\$ 425	\$ 850	\$ 510	\$ 1,020
Whole Conference Center	500-900	Full day	\$ 800	\$ 1,600	\$ 960	\$ 1,920
1/2 Conference Center (A or B/C)	300-400	½ day	\$ 300	\$ 600	\$ 360	\$ 720
1/2 Conference Center (A or B/C)	300-400	Full day	\$ 475	\$ 950	\$ 570	\$ 1140
1/4 Conference Center (B or C)	150-200	½ day	\$ 225	\$ 450	\$ 270	\$ 540
1/4 Conference Center (B or C)	150-200	Full day	\$ 325	\$ 650	\$ 390	\$ 780
Pike Hall/Abernathy Hall	100	½ day	\$ 215	\$ 430	\$ 255	\$ 515
Pike Hall/Abernathy Hall	100	Full day	\$ 305	\$ 610	\$ 365	\$ 730
Plano Campus						
Whole Conference Center	500-850	½ day	\$ 425	\$ 850	\$ 510	\$ 1,020
Whole Conference Center	500-850	Full day	\$ 800	\$ 1,600	\$ 960	\$ 1,920
Conference Center Section C	300-350	½ day	\$ 300	\$ 600	\$ 360	\$ 720
Conference Center Section C	300-350	Full day	\$ 475	\$ 950	\$ 570	\$ 1140
Conference Center - End Section	100-150	½ day	\$ 215	\$ 430	\$ 255	\$ 515
Conference Center - End Section	100-150	Full day	\$ 305	\$ 610	\$ 365	\$ 730
Rear Dining Area	150	½ day	\$ 215	\$ 430	\$ 255	\$ 515
Rear Dining Area	150	Full day	\$ 305	\$ 610	\$ 365	\$ 730
Gymnasium (minimum 2 hours)	500	Hourly	\$ 80	\$ 100	\$ 95	\$ 120
Tennis Courts (price per court)	12 courts	Hourly	\$ 15	\$ 15	\$ 20	\$ 20
Collin Higher Education Center (CHEC)						
Board Room (Room 139)	100	½ day	\$ 190	\$ 380	\$ 225	\$ 455
Board Room (Room 139)	100	Full day	\$ 280	\$ 560	\$ 335	\$ 670
Board Conf. Room (Room 135)	50-75	½ day	\$ 150	\$ 300	\$ 180	\$ 360
Board Conf. Room (Room 135)	50-75	Full day	\$ 200	\$ 400	\$ 240	\$ 480
Courtyard Center						
Courtyard Center (rooms 422,424,426,428 only leased together)	100-150	½ day	\$ 265	\$ 530	\$ 315	\$ 635
Courtyard Center (rooms 422,424,426,428 only leased together)	100-150	Full day	\$ 405	\$ 810	\$ 485	\$ 970
Allen Technical Campus						
Kone Conference Center	40-190	½ day	\$ 215	\$ 430	\$ 255	\$ 515
Kone Conference Center	40-190	Full day	\$ 305	\$ 610	\$ 365	\$ 730
South Terrace	130	½ day	\$ 215	\$ 430	\$ 255	\$ 515
South Terrace	130	Full day	\$ 305	\$ 610	\$ 365	\$ 730
North Terrace	50	½ day	\$ 150	\$ 300	\$ 180	\$ 360
North Terrace	50	Full day	\$ 200	\$ 400	\$ 240	\$ 480
Safety Lab	100	½ day	\$ 215	\$ 430	\$ 255	\$ 515
Safety Lab	100	Full day	\$ 305	\$ 610	\$ 365	\$ 730
Farmersville Campus						
Atrium A Wing	6	½ day	\$ 60	\$ 120	\$ 70	\$ 140
Atrium A Wing	6	Full day	\$ 90	\$ 180	\$ 105	\$ 215
Atrium Commons	50-80	½ day	\$ 150	\$ 300	\$ 180	\$ 360
Atrium Commons	50-80	Full day	\$ 200	\$ 400	\$ 240	\$ 480
Atrium Info Desk	6	½ day	\$ 60	\$ 120	\$ 70	\$ 140
Atrium Info Desk	6	Full day	\$ 90	\$ 180	\$ 105	\$ 215
Event Courtyard	30	½ day	\$ 150	\$ 300	\$ 180	\$ 360
Event Courtyard	30	Full day	\$ 200	\$ 400	\$ 240	\$ 480
Event Outdoor A-Wing	125-150	½ day	\$ 215	\$ 430	\$ 255	\$ 515
Event Outdoor A-Wing	125-150	Full day	\$ 305	\$ 610	\$ 365	\$ 730
Library Commons	35	½ day	\$ 150	\$ 300	\$ 180	\$ 360
Library Commons	35	Full day	\$ 200	\$ 400	\$ 240	\$ 480
Celina Campus						
Atrium 1 - Level 2 South Lobby	36	½ day	\$ 150	\$ 300	\$ 180	\$ 360
Atrium 1 - Level 2 South Lobby	36	Full day	\$ 200	\$ 400	\$ 240	\$ 480
Atrium 2 - Terrace Atrium	30	½ day	\$ 150	\$ 300	\$ 180	\$ 360
Atrium 2 - Terrace Atrium	30	Full day	\$ 200	\$ 400	\$ 240	\$ 480
Atrium 3 - North Lobby Atrium	55	½ day	\$ 150	\$ 300	\$ 180	\$ 360
Atrium 3 - North Lobby Atrium	55	Full day	\$ 200	\$ 400	\$ 240	\$ 480

			Non-profit	For-profit	PROPOSED NEW Non-Profit Fees	PROPOSED NEW For-Profit Fees
	Capacity	Length	Fees	Fees		
Atrium 4 - South Lobby Atrium	55	½ day	\$ 150	\$ 300	\$ 180	\$ 360
Atrium 4 - South Lobby Atrium	55	Full day	\$ 200	\$ 400	\$ 240	\$ 480
Atrium 5 - Breezeway Atrium	120	½ day	\$ 215	\$ 430	\$ 255	\$ 515
Atrium 5 - Breezeway Atrium	120	Full day	\$ 305	\$ 610	\$ 365	\$ 730
Wylie Campus						
Whole Conference Center	500-900	½ day	\$425	\$850	\$510	\$1,020
Whole Conference Center	500-900	Full day	\$800	\$1,600	\$960	\$1,920
1/2 Conference Center (A or B/C)	300-400	½ day	\$300	\$600	\$360	\$720
1/2 Conference Center (A or B/C)	300-400	Full day	\$475	\$950	\$570	\$1,140
1/4 Conference Center (B or C)	150-200	½ day	\$225	\$450	\$270	\$540
1/4 Conference Center (B or C)	150-200	Full day	\$325	\$650	\$390	\$780
Classrooms						
General Classroom	1-40	½ day	\$ 60	\$ 120	\$ 70	\$ 140
General Classroom	1-40	Full day	\$ 90	\$ 180	\$ 105	\$ 215
General Classroom	41-75	½ day	\$ 80	\$ 120	\$ 95	\$ 140
General Classroom	41-75	Full day	\$ 130	\$ 195	\$ 155	\$ 230
Lecture Hall/Presentation room	75-100	½ day	\$ 120	\$ 240	\$ 145	\$ 285
Lecture Hall/Presentation room	75-100	Full day	\$ 210	\$ 420	\$ 250	\$ 500
Additional Fees						
Police Support (external security not allowed)	Per officer/per hour		\$ 50		\$ 55	\$ 55
(Events with attendance of 300 or more will require Collin PD presence - minimum. 1 officer for duration of event)						
Dance Floor Fee (15x15)	4 hours		\$ 250		\$ 300	\$ 300
Room Reset Fee (Set Up Changes made less than 24 hours prior to event)	Per Room		\$ 0		\$ 150	\$ 150
Media Use Fee (using Collin media)			\$ 50		\$ 50	\$ 50
Technology Support Fee	Per Technician/per hour		50/hr		\$50/hr/tech	\$50/hr/tech
Cost Recovery Fee (Only applies if rental fee waived)	Hourly		\$ 30		\$30/hr	\$30/hr
Parking lot rental	Per space		\$ 1		\$ 2	\$ 2

Collin County Community College District Board of Trustees

2023-08-2-3

August 22, 2023

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Report Out of the Finance and Audit Committee and Consideration of Approval of the Appointment of Authorized Representatives to Engage in Investment Transactions with TexPool

DISCUSSION: The Texas Local Government Investment Pools (the “TexPool Portfolios”) have been organized in conformity with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and the Public Funds Investment Act, Chapter 2256 of the Texas Government Code. These two acts provide for the creation of public funds investment pools and permit eligible governmental entities to jointly invest their funds in authorized investments.

TexPool requires governing body approval of representatives who are authorized to conduct business on behalf of the Board of Trustees. The authorized representatives change from time-to-time, which requires an amended notification.

The Finance and Audit Committee approves authorized representatives of Collin College, Barbara Johnston, Kystal Fair, Suzanne Armstrong, and Keitha Carlton, to engage in investment transactions with TexPool.

DISTRICT PRESIDENT’S RECOMMENDATION: The District President recommends approval of the authorized representatives of Collin College, Barbara Johnston, Kystal Fair, Suzanne Armstrong, and Keitha Carlton, to engage in investment transactions with TexPool.

SUGGESTED MOTION: “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the authorized representatives of Collin College, Barbara Johnston, Kystal Fair, Suzanne Armstrong, and Keitha Carlton, to engage in investment transactions with TexPool.”



Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. *This document supersedes all prior Authorized Representative forms.*

* Required Fields

1. Resolution

WHEREAS,

Collin County Community College District

Participant Name*

7 7 2 7 5

Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Krystal Fair Accounting Manager
Name Title

9 7 2 5 9 9 3 1 8 0

Phone

9 7 2 7 5 8 3 8 4 1

Fax

kfair@collin.edu

Email

Signature

2. Suzanne Armstrong Accountant
Name Title

9 7 2 7 5 8 3 8 2 3

Phone

9 7 2 7 5 8 3 8 4 1

Fax

sarmstrong@collin.edu

Email

Signature

3. Keitha Carlton Director of Accounting
Name Title

9 7 2 5 9 9 3 1 0 3

Phone

9 7 2 7 5 8 3 8 4 1

Fax

kacarlton@collin.edu

Email

Signature

1. Resolution (continued)

4. Barbara Johnston Associate VP Financial Services and Reporting
Name Title
9 7 2 9 8 5 3 7 3 2 9 7 2 7 5 8 3 8 4 1 bjohnston@collin.edu
Phone Fax Email

Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Suzanne Armstrong
Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Rikki Ramirez Senior Operations Specialist
Name Title
5 1 2 6 6 3 5 7 1 4 rramirez@meederinvestment.com
Phone Fax Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the 2 2 day of August, 2 0 2 3.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

Collin County Community College District
Name of Participant*

SIGNED

Signature*
H. Neil Matkin, Ed.D.
Printed Name*
District President
Title*

ATTEST

Signature*
Donna Ludwig
Printed Name*
Secretary to the Board of Trustees
Title*

2. Delivery Instructions

Please return this document to **TexPool Participant Services:**

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Fax: 866-839-3291

Collin County Community College District Board of Trustees

2023-08-2-4

August 22, 2023

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the 2023-2024 Budget

DISCUSSION: At the July 28, 2023 Board Retreat, the proposed budget for the 2023-2024 fiscal year was presented to the Board of Trustees.

**THIS BUDGET WILL RAISE MORE
TOTAL PROPERTY TAXES THAN
LAST YEAR'S BUDGET BY
\$5,119,046 OR 3.57%, AND OF THAT
AMOUNT, \$5,891,547 IS TAX
REVENUE TO BE RAISED FROM
NEW PROPERTY ADDED TO THE
TAX ROLL THIS YEAR.**

The proposed revenue budget for 2023-2024 is presented as follows:

Unrestricted	\$269,795,317
Restricted	24,471,320
Interfund Transfers	27,558,062
Total	<u>\$321,824,699</u>

The proposed expense budget for 2023-2024 is presented as follows:

Unrestricted	\$261,294,738
Restricted	51,719,382
Interfund Transfers	27,558,062
Depreciation	23,235,605
Bond Principal	(20,485,000)
Capital Purchases	(8,595,039)
Total	<u>\$334,727,748</u>

**DISTRICT PRESIDENT'S
RECOMMENDATION:**

The District President recommends approval and adoption of the Fiscal Year 2023-2024 Budget.

SUGGESTED MOTION:

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves and adopts the Fiscal Year 2023-2024 Budget as presented.”

Collin County Community College District Board of Trustees

2023-08-2-5

August 22, 2023

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of a Resolution Setting the 2023 Tax Rate

DISCUSSION: At its meeting on July 28, 2023, the Board of Trustees of Collin County Community College District voted on a proposed tax rate for 2023. A public hearing on the proposed tax rate was held on August 22, 2023.

The proposed total tax rate of \$0.08122 is the same as the total rate approved in 2022.

The Maintenance & Operations portion of the total tax rate (\$0.0750) will raise more taxes for Maintenance & Operations than last year's tax rate (\$0.0750), and will raise more taxes for Debt Service (\$0.00622) than last year's rate (\$0.00622).

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends that the Board of Trustees of Collin County Community College District approves a resolution setting the tax rate for 2023.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves a resolution stating that property taxes be increased by the adoption of a tax rate of \$0.08122 which includes a Maintenance & Operation rate of \$0.0750 and a Debt Service rate of \$0.00622, which is effectively a 3.57% increase of the total proposed rate over the total no-new revenue tax rate."

Resolution Setting 2023 Tax Rate
Collin County Community College District

WHEREAS, at its meeting of July 28, 2023, the Board of Trustees of Collin County Community College District voted on a proposed tax rate for 2023, and

WHEREAS, the Board of Trustees of Collin County Community College District held a public hearing on the proposed tax rate for 2023 on August 22, 2023,

NOW THEREFORE BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of Collin County Community College District approves setting the tax rate for 2023 at \$0.081220, which includes a Maintenance and Operations rate of \$0.07500 and a Debt Service Rate of \$0.00622.

Maintenance & Operations Tax Rate

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE & OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.57% OF THE TOTAL PROPOSED RATE OVER THE TOTAL NO-NEW REVENUE TAX RATE. TAXES FOR MAINTENANCE & OPERATIONS ON A \$100,000 HOME WILL BE RAISED BY APPROXIMATELY \$0.

President

Secretary

Collin County Community College District Board of Trustees

2023-08-2-6

August 22, 2023

Resource: Melissa Irby
Chief Financial Officer

- AGENDA ITEM:** Consideration of Approval of a Resolution Designating the Collin County Tax Assessor Collector as Officer to Calculate the Tax Rate
- DISCUSSION:** The Texas Tax Code Section 26.04(c) defines that Collin County Community College may designate “an officer or employee” to calculate the annual no-new revenue tax rate and the voter-approval tax rate and to sign and submit the Truth in Taxation forms required to be completed by the College.
- DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends that the Board of Trustees of Collin County Community College District approves a resolution designating the Collin County Tax Assessor Collector as Officer to calculate the tax rate.
- SUGGESTED MOTION:** “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves a resolution designating the Collin County Tax Assessor Collector as Officer to calculate the tax rate.”

**RESOLUTION OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES DESIGNATING COLLIN COUNTY TAX ASSESSOR
COLLECTOR AS OFFICER TO CALCULATE TAX RATE INFORMATION
REQUIRED UNDER TEXAS TAX CODE SECTION 26.04(C)**

The Board of Trustees of the Collin County Community College District makes the following findings and resolutions:

WHEREAS, pursuant to Texas Tax Code Section 26.04(c), Collin County Community College (“College”) may designate “an officer or employee” to “calculate the annual no-new-revenue tax rate and the voter-approval tax rate” for the College and to sign and submit the Truth in Taxation forms required to be completed by the College;

WHEREAS, the Collin County Tax Assessor Collector, is willing to perform such functions on behalf of the College;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT the Collin County Community College District hereby designates the Collin County Tax Assessor Collector as the officer designated pursuant to Texas Tax Code Section 26.04(c) to calculate, sign, and submit the Truth in Taxation forms as required by Texas Tax Code Chapter 26 and the Texas Comptroller. This delegation shall remain in effect until revoked by the Board of Trustees for Collin County Community College.

ADOPTED and EXECUTED this 22nd day of August, 2023.

Chair, Board of Trustees

ATTEST:

Secretary, Board of Trustees

Collin County Community College District Board of Trustees

2023-08-2-7

August 22, 2023

Resource: Dr. Neil Matkin
District President

AGENDA ITEM: Consideration of Approval of the Collin College Master Plan Priorities and Strategic Plan Goals

BACKGROUND: In August 2020, Collin College Board of Trustees approved a Master Plan and Strategic Goals for 2020-2025. In completing the work for this period, the need for an extended planning process became apparent to allow for the completion of prior elements and the implementation of future elements. Thus, in January 2023, the Board of Trustees moved the planning cycle to a seven-year period with the revised plan to take place from September 1, 2023 through August 31, 2030.

The planning team engaged IN2 Architecture and Wachalski Advisory to conduct various master planning studies for the college. To complement this data, the planning team held in-person input sessions for employees, business executives, elected officials, and community leaders. Additionally, students and employees received online surveys. The Collin College Institutional Research Office analyzed the data that formed the recommendations for the Master and Strategic Plans.

Findings were shared with and reviewed by the Board of Trustees at the July 28, 2023 retreat. After a thorough review, the following five Master Plan priorities and six Strategic Plan Goals are presented as the recommended course of prioritized actions for the next seven years, from 2023-2030. Because of the overlap in time, the proposed plan incorporates elements of the 2020-2025 Master Plan Priorities and Strategic Plan Goals that are in process.

MASTER PLAN PRIORITIES:

Priority 1. Ensure maximum utilization of college facilities, programs, and resources.

Priority 2. Expand college programs and facilities to accommodate growth and employment needs throughout the service area.

Priority 3. Enhance the college’s university partnerships through the development of comprehensive pathways that enrich the student experience and support student completion with a focus on Collin College students.

Priority 4. Implement planned and new components of the college’s comprehensive safety and emergency management plan.

Priority 5. Streamline the college’s programs and systems by implementing efficient business processes that improve outcomes for students and employees.

STRATEGIC PLAN GOALS:

Goal 1. Realign student completion and performance metrics to meet or exceed state and regional accreditation thresholds and goals.

Goal 2. Develop and implement strategies to become a national exemplar in program and student outcomes.

Goal 3. Create and implement comprehensive pathways to enrich the student experience and support student completions.

Goal 4. Implement strategies to be recognized as an employer of choice to attract and retain top talent.

Goal 5. Expand educational access through a systemic approach with external partners and stakeholders.

Goal 6. Expand baccalaureate degree options.

**DISTRICT PRESIDENT’S
RECOMMENDATION:**

The District President recommends approval of the 2023-2030 Collin College Master Plan Priorities 1-5 and Strategic Plan Goals 1-6 as outlined above.

SUGGESTED MOTION:

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the 2023-2030 Collin College Master Plan Priorities 1-5 and Strategic Plan Goals 1-6 as outlined herein.”

Collin County Community College District Board of Trustees

2023-08-2-8

August 22, 2023

Resource: Dr. Neil Matkin

District President

Dr. Jennifer DuPlessis

Chief Human Resources Officer

AGENDA ITEM: Consideration of Approval for FY2023-2024 Salary Increases

DISCUSSION: Board Policy DEA (Local) establishes the following objectives for the College's compensation plan.

INTERNAL EQUITY: Establish pay relationships between jobs that are fair and equitable when compared to other jobs in the College;

EXTERNAL COMPETITIVENESS: Provide salary levels that are competitive and/or comparable with peer colleges and organizations in order to attract and retain well-qualified employees;

CONTINUITY AND FLEXIBILITY: Accommodate new jobs and changes in existing jobs, as well as adjust to changes in economic conditions and the job market; and

EFFECTIVE ADMINISTRATION: Establish clearly defined policies, procedures, and guidelines for salary budgeting and administration and ensure a clear understanding among all employees of the College about how the compensation program works.

The District President or designee shall administer and maintain compensation in accordance with this policy and the related procedures and guidelines for the College's compensation plan.

Based on these objectives, the Human Resources Department has considered the local Consumer Price Index (CPI) for the last year as well as other market factors that can influence the College's ability to recruit and retain excellent faculty and staff, including review of peer and local market data, with a focus on staff compensation this year. You may note that while this was

a year in which the market assessment was to focus on staff, an adjustment to beginning faculty rates is also recommended following an internal review of market faculty compensation.

As a result of this review, the following increases for 2023-2024 are recommended:

- Increase base salary by 5% through a General Pay Increase (GPI) for full-time faculty, full-time staff, and full-time administrators.
- Increase the new hire faculty salary schedule bases by 4%.
- Increase new hire staff pay grade ranges by 4% to address market lag as identified by the external compensation assessment and make any correlating market adjustments to existing staff as needed.
- Increase part-time staff and adjunct faculty pay rates by 3% based on peer college comparison data.

The total budget impact of the above changes has been included in the proposed budget for FY2023-2024 at \$7.505 million.

**DISTRICT PRESIDENT'S
RECOMMENDATION:**

The District President recommends approval of a 5% General Pay Increase (GPI) for full-time faculty, full-time staff, and administrators; a 4% increase to the new hire faculty salary schedule; an increase to new hire staff pay grade ranges of 4% and any correlating market adjustments to existing staff as needed; and an increase to the pay rates for part-time staff and adjunct faculty of 3%.

SUGGESTED MOTION:

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the pay increases as recommended.”

Collin County Community College District Board of Trustees

2023-08-2-9

August 22, 2023

Resource: Andrew Hardin
Board Chair

AGENDA ITEM: Consideration of Approval of the FY2023-2024 Salary and Three-Year Employment Contract for the District President

DISCUSSION: The Board of Trustees has completed its annual performance evaluation of the District President and recommends the FY2023-2024 salary and a three-year employment contract extending through August 31, 2026.

SUGGESTED MOTION: “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves a budgeted salary for the District President with approved merit and market adjustments; and in addition, approves the District President’s three-year employment contract extending through August 31, 2026.”

Collin County Community College District Board of Trustees

2023-08-2-10

August 22, 2023

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the Bid Report for
August 22, 2023

DISCUSSION: The Bid Report for August:

2 Contract Revisions
1 Purchasing Cooperative
1 Statutory Exemption

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the Bid Report for August 22, 2023 as presented.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Bid Report for August 22, 2023 as presented."

Contract Revisions

Purchase Request #1 – pg. 63	\$ 130,000
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Help Desk Services

Purchase Request #2 – pg. 64	115,000
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Custodial Services for Plano Campus

Total of Contract Revisions	<u>245,000</u>
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Purchasing Cooperative

Purchase Request #3 – pg. 65	0
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Purchasing Cooperatives

Statutory Exemption

Purchase request #4 – pg. 67	32,725,805
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Spend Authorization for Statutory Exemptions

Total of Statutory Exemption	<u>32,725,805</u>
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Grand Total	<u><u>\$ 32,970,805</u></u>
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ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves the expenditure of additional funds for the purchase of help desk services from BlackBeltHelp for the Technology Services Department.

BACKGROUND

BlackBeltHelp provides supplemental student help desk support services for the District by aiding in over 49,015 interactions in Fiscal Year 2022, assisting students in navigating multiple integrated systems, and providing technical support.

Request For Proposal (RFP) Number 4403 was issued and awarded in May of 2021 to procure help desk services for the District.

IMPACT OF THIS ACTION

This additional spend request will provide students with continued support through further contracted interactions via email and phone. The technical support and student help desk services provided by BlackBeltHelp support Collin College students and augment the Collin College internal help desk services for students and faculty during evening and weekend hours. More instruction in an online environment has resulted in students needing more technical support. These services include email support and telephone assistance to students for essential systems, including Workday, OneLogin, Canvas, and Org Sync. Since 2020, the number of interactions with the Help Desk has increased dramatically, and BlackBeltHelp has assisted in providing 7/24/365 service to students and staff.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$900,000. This purchasing request is for spend authorization for an additional \$130,000, which is budgeted in the Technology Services Department's FY24 operating budget, subject to Board approval. Current contract spend is \$893,777.

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2021 through August 31, 2026.

RESOURCE PERSONNEL

Dr. Abe Johnson, SVP Campus Operations
972-985-3760

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of additional funds for the purchase of custodial services for the Plano Campus from D&A Building Services.

BACKGROUND

This contract provides all labor, equipment, and materials needed to perform custodial services at the Plano Campus and Student Housing Clubhouse. D&A Building Services has been providing custodial services for over five years at this campus.

A Request For Proposal (RFP) Number 4385 was issued to procure custodial services for the Plano Campus.

IMPACT OF THIS ACTION

Student Housing was added to the contract in August 2021 increasing the monthly rate. This increase will allow the District to cover the additional cost until the contract can be rebid.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$2,590,000. This purchasing request is for spend authorization for an additional \$115,000 which is budgeted in the Plano Campus Facility Plant Operations' and Student Housing Departments' FY24 operating budget, subject to Board approval. The current contract spend is \$2,397,195.

MONITORING AND REPORTING TIMELINE

The contract term is January 1, 2021, through December 31, 2023.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
972-758-3831

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves utilization of purchasing cooperatives listed in Attachment #1 on an as-needed basis for authorized expenditures for the fiscal year 2024.

BACKGROUND

The District utilizes competitive solicitations procured through various purchasing cooperatives, group purchasing organizations, government purchasing alliances, and interagency agreements both in and out of the State of Texas. The contracts awarded through these cooperatives comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The purchase of goods and services through competitively bid purchasing cooperatives allows the district to leverage our buying power by pooling the purchasing volume of multiple governmental and educational institutions to obtain the best value for the cooperative members. Utilizing these competitively bid contracts also saves time and administrative costs. These contracts are readily available for use when a need arises and preclude the requirement to initiate a formal solicitation process.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
972-758-3831

Attachment #1 – List of Interlocal Purchasing Cooperatives

Collin County Governmental Purchaser's Forum

Educational & Institutional Cooperative Purchasing (E&I)

Harris County Department Education (HCDE) - Choice Partners

Houston-Galveston Area Council of Governments (H-GAC)

Omnia Partners (includes National IPA/TCPN/NCPA/US Communities & Vizient contracts)

North Central Texas Council of Governments (NCTCOG)

Region 10 Education Service Center

Sourcewell

State of Texas Cooperative Purchasing Program

Tarrant County Cooperative Purchasing Program

Texas Association of Community College Business Officers (TACCBO)

Texas Association of School Boards (TASB) – BuyBoard

Texas Community College Teachers Association (TCCTA) Purchasing Consortium

Texas A&M Corpus Christi Texas Connection Consortium

Texas Department of Information Resources (DIR)

Texas Interlocal Purchasing System (TIPS)

U.S. General Services Administration (GSA), Schedules 70 and 84

NPPGov

University of Texas (UT) System

Equalis Group

Pace Purchasing Cooperative

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves spend authorization for purchases exempt by state statute. These purchase requests encompass contract renewals and anticipated expenditures through cooperative contracts or for library goods and services, professional services, and sole source purchases above \$100,000 during the 2024 fiscal year.

Cooperative purchasing complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code. Current cooperatives and cooperative contract numbers are referenced but may change throughout the fiscal year based on the cooperatives' solicitation schedules and future contract awards.

The purchase, acquisition, or license of library goods and services for a library operated as part of a junior college district are exempt from competitive bidding per Section 44.031 and 130.0101 of the Texas Education Code.

Accounting, architectural, landscape architectural, land surveying, medical, optometric, professional engineering, real estate appraising, professional nursing, legal, fiscal agent services, and interior design services are classified as professional services according to Section 2254 of the Texas Government Code and are exempt from competitive bidding per Section 44.031(f) of the Texas Education Code. The District may contract for professional services rendered by a financial consultant or a technology consultant in the manner provided by Section 2254.003, Government Code, in lieu of the methods provided by Section 44.031 of the Texas Education Code.

Sole source purchases are exempt from competitive bidding per Section 44.031(j) of the Texas Education Code.

Spend authorization requests for FY24 are based on FY23 expenditures, evaluation of spend under these contracts for purchasing goods and services to equip and maintain existing campuses, cost increases for goods and labor, the general growth of the District, and adding a contingency to ensure compliance with procurement laws and Board Policies.

Administrative Services/Auxiliary Services

\$2,455,000

Amazon Business to provide office supplies, classroom supplies, art supplies, scientific lab supplies, and other miscellaneous items through OMNIA Partners Cooperative Purchasing Program, contract #R-TC-17006. The estimated annual expenditure is \$550,000. FY23 annual spend amount was \$421,541. The reference number is SCON-100780.

Staples Business Advantage provides office supplies through E&I Cooperative Services contract #CNR01373. The estimated annual expenditure is \$400,000. FY23 annual spend amount was \$360,399. The reference number is SCON-100770.

Touchnet Information Systems, Inc. provides equipment, software licenses, and annual maintenance for the Ellucian Payment Center by Touchnet. The estimated annual expenditure is \$230,000. FY23 annual spend was \$205,288. The reference number is SCON-100800.

First Data Merchant Services provides merchant card services through the State of Texas Cooperative Purchasing Program contract #946-M1. The estimated annual expenditure is \$800,000. FY23 annual spend amount was \$750,000. The reference number is SCON-100823.

Nestle USA Inc. provides Starbucks Branded Solutions' Products and Equipment, coffee, food items, paper goods, and equipment support for the cafes located at each campus. The estimated annual expenditure is \$175,000. FY23 annual spend amount was \$117,927. The reference number is SCON-100704.

Coca-Cola Southwest Beverages, LLC provides bottled drinks, water, and other snack items for the cafes located at each campus. The estimated annual expenditure is \$150,000. The reference number is SCON-100705. FY 2023 annual spend amount was \$102,850.

AVKIN provides wearable simulation manikins, software, consulting, training, and warranties for all patient simulators. The estimated annual expenditure is \$150,000. FY23 annual spend amount was \$0.00. The reference number is SCON-100834.

Facilities and Construction

\$6,920,362

Fastenal, Grainger, The Home Depot, HD Supply Facilities Maintenance, and Lowes (contract SCON-100083) provide general hardware, tools, and miscellaneous supplies for new and existing campuses through multiple cooperative contracts. Contract numbers are Fastenal and Lowe's, Omnia Partners contract #R192001 & R192006, Grainger, E&I contract #CNR01496, The Home Depot, HD Supply Facilities Maintenance, U.S. Communities contract #16154. The estimated annual expenditure is \$900,000. FY23 annual spend amount was \$737,325. The contract number is SCON-100677.

Dyna-Mist Construction Co. provides removal, replacement, and addition of landscaping around the District-owned apartments and also supplements the grounds maintenance crews on other campuses through Allen ISD cooperative (contract RFB 2016 A04-04). The estimated annual expenditure is \$200,000. FY23 annual spend amount was \$74,132. The contract number is SCON-100670.

Gomez Floor Covering (GFC Contracting) provides floor covering replacement services through the BuyBoard Cooperative Purchasing Program contract #642-21 and #641-21. The estimated annual expenditure is \$150,000. FY23 annual spend amount was \$148,132. The reference number is SCON-100755.

Johnson Burks provides plumbing fixtures and supplies through the McKinney ISD Contract #RFP2019-554. The estimated annual expenditure is \$250,000. FY23 annual spend amount was \$120,363. The reference number is SCON-100757.

Trane Service Company provides HVAC repair, maintenance, and inspections through the OMNIA Partners Cooperative Purchasing Program Contract #3341. The estimated annual expenditure is \$550,000. FY23 annual spend amount was \$525,631. The reference number is SCON-100754.

WTI Inc. provides various repairs, weatherproofing, and other roofing services through the OMNIA Partners Cooperative Purchasing Program Contract # R180903. The estimated annual expenditure is \$200,000. FY23 annual spend amount was \$89,789. The reference number is SCON-100739.

Native Construction, Nouveau Construction, RS Commercial Construction Inc., SFCC Inc., TP&R construction LLC, Balfour Beatty, SDB Contracting Services, NAE Construction, Gliden Industries, McCarthy Construction, Custard Construction, Concord Commercial Services Inc., G2 General Contractors, FH Paschen, LMC Corporation, and CORE Construction to purchase JOC construction services for repairs, renovations, and remodeling of District facilities through multiple cooperative contracts. Cooperative Contract numbers are: TIPS 211001, TIPS 23010402, TIPS 22010702, BuyBoard 660-21, BuyBoard 581-19, Omnia Partners R200106, Sourcewell #TX-NT-GC-101619-SDB, Choice Partners 21/039MR-12, Choice Partners 23/016MR-15, Omnia Partners NCPA 04-17, and Equalis COG-2132A, EQ-101519-02A, R10-1110A. JOC provides the best value to the District for the projects completed under this method and is an allowed project delivery method for construction-related goods and services under Texas Government Code 2269. In compliance with Texas Government Code 2269, the District President will present any job order that exceeds \$500,000 to the Board of Trustees for approval. The estimated annual expenditure is \$4,800,000. FY 2023 annual spend amount \$3,313,932.14. The reference number is SCON-100725.

General Operations

\$3,464,080

Caldwell Country Chevrolet and National Auto Fleet Group provide District vehicles through multiple cooperative contracts. Contract numbers are Caldwell Country Chevrolet through Tarrant County cooperative contract #2022-187 and through BuyBoard contract #601-19. National Auto Fleet Group through Sourcewell contract #091521-NAF. The estimated annual expenditure is \$250,000. FY23 annual spend amount was \$109,044. The reference number is SCON-100656.

VWR International provides supplies and equipment for the science labs through E&I Cooperative Services (contract #CNR-01459). The estimated annual expenditure is \$350,000. FY23 annual spend amount was \$291,403. The reference number is SCON-100657.

Carolina Biological, Fisher Scientific, School Specialty, and Flinn Scientific provide lab equipment and supplies through multiple cooperative contracts. Contract numbers are Carolina Biological, Flinn Scientific, and School Specialty through BuyBoard contract #653-21, Fisher Scientific through OMNIA Partners contract #2021002889, and Flinn Scientific through TIPS contract #200805. The estimated annual expenditure is \$250,000. FY23 annual spend amount was \$209,365. The reference number is SCON-100658.

Mobile Communications America Inc. provides digital radio communication products through BuyBoard contract #696-23. The estimated annual expenditure is \$100,000. FY23 annual spend amount was \$49,917. The reference number is SCON-100660.

Motorola Solutions Inc. provides radio communications and emergency response equipment through H-GAC contract #RA05-21 and through Texas Department of Information Resources contract DIR-TSO-4101. The estimated annual expenditure is \$100,000. FY23 annual spend amount was \$79,878. The reference number is SCON-100662.

GT Distributors Inc. provides uniforms, equipment, and supplies for Law Enforcement Academy, Police Department, and Fire Science Academy through BuyBoard contract #698-23. Municipal Emergency Services Inc, Casco Industries Inc., Delta Fire & Safety Inc., Metro Fire Apparatus Specialists, Inc., and Range USA provide public safety and firehouse supplies and equipment through BuyBoard contract #698-23. The estimated annual expenditure is \$350,000. FY23 annual spend amount was \$214,380. The reference number is SCON-100671.

Snap-On Incorporated provides supplies and tools for the automotive services and collision repair departments through Sourcewell contract #013020-SNP. The estimated annual expenditure is \$150,000. FY23 annual spend amount was \$107,442. The reference number is SCON-100700.

Impac Fleet provides universal retail fuel and maintenance cards, GPS, and Asset Tracking to Commercial and Government Entities through Choice Partners cooperative contract #22/056SG-02. The estimated annual expenditure is \$200,000. FY23 annual spend amount was \$141,580. The reference number is SCON-100664.

Advanced Technology Consultants provides HVAC training materials and equipment for the HVAC programs through the TIPS cooperative contract #210902. The estimated expenditure is \$100,000. FY 23 annual spend amount was \$19,022. The contract number is SCON-100672.

Technical Laboratory Systems, Inc. provides training equipment and curriculum for the HVAC, Construction Management, Electronic Engineering, and Plumbing programs through the TIPS cooperative contract #230105. The estimated expenditure is \$400,000. FY23 annual spend amount was \$368,275. The contract number is SCON-100673.

America to Go to provide catering services procured through E&I Cooperative Services, contract #CNR01458. The estimated annual expenditure is \$250,000. FY23 annual spend amount was \$153,992. The reference number is SCON-100781.

The College Board to provide assessment testing materials for the TSI assessments, ESL, and entrance assessments for Fire Science, EMS, and the Police Academy. The estimated annual expenditure is \$192,500. FY23 annual spend amount was \$175,000. The reference number is SCON-100784.

Carnegie Dartlet LLC provides the college's annual marketing plan. The estimated annual expenditure is \$830,000. FY23 annual spend amount was \$518,917. The reference number is SCON-100422.

Information Systems

\$18,364,613

Novatech Inc., provides copier, multifunctional devices, and fleet leasing through DIR Contract #DIR-TSO-4439. The estimated annual expenditure is \$1,080,533. FY23 annual spend was \$897,747. The reference number is SCON-100634.

Graybar Electric Co. provides power protection equipment, IT equipment, and electrical supplies through the U.S. Communities Cooperative Purchasing Program contract #EV2370. The estimated annual expenditure is \$300,000. FY23 annual spend was \$191,175. The reference number is SCON-100718.

AVSANT, RP Tellone & Company, LLC., provides audio visual equipment and supplies through the BuyBoard Contract #64421. The estimated annual expenditure is \$285,000. FY23 annual spend was \$259,617. The reference number is SCON-100736.

GTS Technology Solutions Inc. collects, stores, analyzes, and reports on data produced by various applications, devices, and systems from across the network through DIR Contract #DIR-CPO-4879. The estimated annual expenditure is \$150,000. FY23 annual spend was \$50,962. The reference number is SCON-100831.

CMS Communications Inc. provides Cisco equipment and maintenance for the Technology Services Department through TIPS Contract #210303. The estimated annual expenditure is \$300,000. FY23 annual spend was \$154,822. The reference number is SCON-100685.

Honorlock Inc provides on-demand online proctoring services through the UT System contract #2020-160. The estimated annual expenditure is \$400,000. FY23 annual spend was \$220,000. The reference number is SCON-100729.

Apple Computer Inc. provides Apple-branded products through Choice Partners Contract #23/036SG-01. The estimated annual expenditure is \$600,000. FY23 annual spend was \$341,409. The reference number is SCON-100715.

B&H Photo Video Pro Audio, Inc. provides audio/visual equipment and supplies through E&I Cooperative Services contract #E100221. The estimated annual expenditure is \$300,000. FY23 annual spend was \$281,578. The reference number is SCON-100713.

The CBORD Group provides electronic access software, equipment, supplies, maintenance, and service. The estimated annual expenditure is \$250,000. FY23 annual spend was \$92,138. The reference number is SCON-100779.

CDW-G provides miscellaneous technology items through DIR cooperative contract DIR-CPO-5093, National IPA cooperative contract R210401, and through the E&I Cooperative Services contract #CNR01439. The estimated annual expenditure is \$125,000. FY23 annual spend was \$49,402. The reference number is SCON-100722.

Flair Data Systems provides Cisco hardware, software, and related services through the DIR Cooperative Purchasing Program contract #DIR-TSO-4167. The estimated annual expenditure is \$2,000,000. FY23 annual spend was \$790,015. The reference number is SCON-100716.

Dell Marketing, LP & Dell Financial Services provide Dell-branded computer systems, computer accessories, and One Login through the DIR Purchasing Program contract #DIR-TSO-3763. The estimated annual expenditure is \$4,000,000. FY23 annual spend was \$1,853,928. The reference number is SCON-100721.

Ellucian, through the Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement, provides functional and technical consultation and Banner data implementation services. The Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement provides annual software licenses and maintenance for the Banner software system. The estimated annual expenditure is \$350,000. FY23 annual spend was \$287,258. The reference number is SCON-100772.

SHI Government Solutions provides various software through multiple DIR and TIPS purchasing cooperative contracts DIR-CPO-4875 and TIPS Contract #230105. The estimated annual expenditure is \$400,000. FY23 annual spend was \$243,666. The reference number is SCON-100706.

Oracle Corporation provides Oracle software, support, and maintenance. The estimated annual expenditure is \$1,300,000. FY23 annual spend was \$1,055,571. The reference number is SCON-100764.

Taurus Technologies provides interactive presentation systems, technology solutions, products, and services through the TIPS Cooperative Purchasing Program contract TIPS #210101. The estimated annual expenditure is \$2,000,000. FY23 annual spend was \$574,583. The reference number is SCON-100717.

Carahsoft Technology Corporation provides software, including software as a service, products, and related services through DIR Purchasing Program contract #DIR-TSO-4288. The estimated annual expenditure is \$400,000. FY23 annual spend was \$164,967. The reference number is SCON-100731.

Precision Task Group provides overall project management, data conversion, and state reporting assistance for Workday, and implementation service to improve and streamline District services and system security. The estimated annual expenditure is \$500,000. FY23 annual spend was \$966,739. The reference number is SCON-100723.

Library Services

\$1,321,750

Amigos to provide Electronic Database Subscriptions Services. The estimated annual expenditure is \$275,000. FY23 annual spend amount was \$67,078. The reference number is SCON-100811.

EBSCO Information Services provides research databases, e-journals, magazine subscriptions, ebooks, and discovery service for libraries. The estimated annual expenditure is \$500,000. FY23 annual spend amount was \$349,030. The reference number is SCON-100785.

GOBI Learning Solutions to provide books and access to educational library media. The estimated annual expenditure is \$246,750. FY23 annual spend amount was \$162,997. The reference number is SCON-100786.

ProQuest Information and Learning to provide educational library media, e-books, books, publications, audiovisual, and electronic database subscriptions. The estimated annual expenditure is \$300,000. FY23 annual spend amount was \$205,845. The reference number is SCON-100788.

Professional Services

\$200,000

ALKU Technologies, LLC., provides Workday resources to assist in business process analysis, reporting, and integration efforts. The estimated annual expenditure is \$200,000. The reference number is SCON-100828. This is a new contracted vendor so no historical spend is available.

INFORMATION REPORTS

- Trustee Travel Expense Summary FY2022-2023 pg. 75
- Workday Student Status Report for August 2023 pg. 76
- Personnel Report for August 2023 pg. 77
- Revenues and Expenses as of July 31, 2023 pg. 81
- Statement of Net Position as of July 31, 2023 pg. 82
- Monthly Investment Report as of July 31, 2023 pg. 83

INFORMATION ITEM

Trustee Travel Expense Summary FY 2022-2023

Trustee	Event	FY 2022-2023
Arias		\$0
Collins		\$0
Donald		\$0
Gomel		\$0
Hardin		\$0
Menon	2022 ACCT Leadership Congress - Oct 26-29	\$3,818.94
Moses		\$0
Orr		\$0
Saad		\$0
Annual Total		\$3,818.94
FY 2022-2023 Budget		\$28,100.00

INFORMATION ITEM

Workday Student Status Report August 2023

Description of the Project: This is the second phase of the Workday project, supporting the strategic initiative of streamlining administrative data systems to improve business processes and accommodate growth.

Project Status: The overall project is 66% complete and on-budget. Red status due to schedule delays on testing activities.

Objectives of the Project: The project will:

- Improve the student experience through enhanced stakeholder-facing tools using data-driven seamless engagement of students, faculty, staff, and administrators
- Modernize student systems and other supporting enterprise systems
- Configurable, streamlined processes providing an agile response to institutional and environmental changes

Status Summary: Key Accomplishments

- July 14, 2023: TSI production release
- July 28, 2023: Highland Onbase (document management) Discovery
- July 31, 2023: Final data extract from Banner for Admissions

Key Events and Milestones

August 2023 – September 2023

- Practice-tenant build activities – 8/4/23
- Workset D: (last workset)
 - Continued testing activities – 8/31/23
- MTP1 Go-Live – start receiving applications in Workday – 9/5/23
- Workday onsite – 9/14/23
- Post-production support for admissions begins – 9/22/23
- Applicant onboarding launch – 9/25/23

Resource:

Dr. Abe Johnson, SVP Campus Operations
972-985-3760
ajohnson@collin.edu

Collin County Community College District Board of Trustees

Personnel Report for August 22, 2023

Faculty Appointments

Name	Start Date	Title	Department	Reason
Leslie Caro	08/08/23	Professor, Health Professions	Academic Affairs	Replacement Autumn Giunta
Shela Crisler	08/08/23	Professor, Computer Aided Drafting and Design	Academic Affairs	New position
Scott Elmore	08/08/23	Professor, Construction Management	Academic Affairs	New position
Steve Gibbs	08/08/23	Professor, Electronic Engineering Technology	Academic Affairs	Replacement Robert Monroe
Tushar Gokhale	08/08/23	Professor, Cyber Security BAT	Academic Affairs	Replacement Richard Brunner
Alex Guerrero	08/08/23	Professor, Health Professions	Academic Affairs	New position
Travis Hadley	08/08/23	Professor, Government	Academic Affairs	Replacement Leslie Stanaland
Cheryl Hampton	08/08/23	Professor, English	Academic Affairs	Replacement Nancy Davis
Amanda Hogan	08/08/23	Professor, Nursing	Academic Affairs	Replacement Lynlee Romo
Stanley Jackson	08/08/23	Professor, Construction Management	Academic Affairs	Replacement Brian Zornig
Jennifer Ludlam	08/08/23	Professor, English as a Second Language	Academic Affairs	Replacement Jey Venkatesan
Elias Molinar	08/08/23	Professor, Welding	Academic Affairs	Replacement Cody Martin
Patrick Murphy	08/08/23	Professor, Construction Management	Academic Affairs	New position
Naomi Myers	08/08/23	Professor, Health Professions	Academic Affairs	Replacement Stephanie Koonz
Akie Nelson	08/08/23	Professor, Health Professions	Academic Affairs	New position
Ty Asha Nichols	08/08/23	Professor, Environmental Science	Academic Affairs	Replacement Heinrich Goetz
Melanie Riley	08/08/23	Professor, Communication Design	Academic Affairs	New position
Arthur Salmon	08/08/23	Professor, Cyber Security	Academic Affairs	Replacement Venkatesan Packirisamy
Ginnette Serrano-Correa	08/08/23	Professor, Computer Science	Academic Affairs	Replacement Muhammad Shoaib
Erica Stephenson	08/08/23	Professor, Health Professions	Academic Affairs	New position

Li Sun	08/08/23	Professor, Geology	Academic Affairs	Replacement Patrick Getty
Miriam Thompson	08/08/23	Professor, ASL	Academic Affairs	Replacement Vijay Advani
Amanda Tramel	08/08/23	Professor, Health Professions	Academic Affairs	New position
Karen Williams	08/08/23	Professor, English	Academic Affairs	Replacement Kerry Dickenson

Staff Appointments

Name	Start Date	Title	Department	Reason
Jacquelyn Apligian	07/10/23	Clinical Coordinator, EMS	Emergency Medical Technology	Replacement Jason Reyes
Jordan Davis	07/24/23	Human Resources Specialist, Employment	Human Resources	Replacement Chantel Jones
Cassandra Del Rio	07/17/23	Coordinator, Campus Facilities Scheduling	Facilities Rental	New position
Nicholas Eckel	07/24/23	Instructional Technologist	eLearning Centers	Replacement Ophelia Eftekhari
Matilda Figueroa	07/24/23	Student Enrollment Specialist	Admissions and Advising	New position
Orlando Goodwin	08/14/23	District College and Career Counselor	Admissions and Advising	Replacement Leandra Pope
Katheryn Gualdoni	07/24/23	Student Enrollment Specialist	Admissions and Advising	Replacement Victoria Alexander
Mi Li Kim	07/24/23	Human Resources Specialist, Benefits	Human Resources	Replacement Alisha West
Gail Lockwood	08/01/23	Program Manager, Grants Management	Grants Management	Replacement Lindsay Mvalo
Ana Mendieta	07/31/23	Admissions Recruiter	Business and Community Outreach	Replacement Teresa Ramos
Sean Otti	08/21/23	Manager, Human Resources Information Systems	Human Resources	Replacement James Rogers
Johanna Sandoval	08/01/23	Clinical Coordinator, Rehabilitation Aide Program	Academic Affairs	New position
Meghan Sherman	07/24/23	Assistant Clinical Coordinator, Nursing	Academic Affairs	New position
Damien Smith	08/07/23	Program Director, Workforce Cybersecurity	Academic Affairs	Replacement Ervin Frenzel
Rick Thurman	08/14/23	Clinical Coordinator, Health Professions	Academic Affairs	Replacement Carrie Wooldridge

Promotions and Changes

Name	Start Date	Title	Department	Reason
Emery McArtor	08/01/23	N: Project Manager, Telecommunications	N: Technology Services	Reclassification

		O: Associate Project Manager, Telecommunications (Immersion)	O: Technology Services	
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Resignations and Separations

Name	Last Day	Service	Title	Department	Reason
Olga Amelkina	08/08/23	6	Professor, Music	Academic Affairs	Resignation
Orlando Bagcal	08/08/23	1	Professor, Construction Management	Academic Affairs	Resignation
Briana Barnes	07/20/23	<1	Food Service Worker	Food Services	Separation
Jessica Beckwith	07/25/23	2	Technology Specialist	Campus Technology Services	Resignation
Bentley Brooks	08/08/23	21	Professor, Physics	Academic Affairs	Retirement
Johnathan Burch	08/10/23	3	Professor, Nursing	Academic Affairs	Resignation
Sandra Cartagena	08/04/23	<1	Accounts Receivable Associate	Financial Services	Resignation
Leda Cott	08/18/23	18	Professor, Child Development /Teaching	Academic Affairs	Retirement
Matthew Coulter	08/06/23	35	Professor, History	Academic Affairs	Retirement
Debra Craig	08/18/23	<1	Assistant Director Accounting	Financial Services	Resignation
Kim Dalfonso	08/31/23	10	Coordinator, Scholarships and Special Events	Communications	Retirement
Amy Dennis	08/08/23	3	Professor, English	Academic Affairs	Resignation
Robert Dixon	08/07/23	2	Operator/Maintenance HVAC Technician	Facilities Plant Operations	Separation
Andrew Duckworth	07/19/23	22	Coordinator, Music Technology Lab	Academic Affairs	Separation
Joseph Elvin	07/31/23	1	Chef Manager	Food Services	Resignation
Matilda Figueroa	07/31/23	<1	Student Enrollment Specialist	Admissions and Advising	Resignation
Allan Garrison	08/31/23	36	Programmer Analyst	Technology Services	Retirement
James Gilbert	08/31/23	6	Professor, Business Management	Academic Affairs	Resignation
Heinrich Goetz	08/04/23	11	Professor, Environmental Science	Academic Affairs	Resignation

Sally Haas	08/31/23	10	Professor, Mathematics	Academic Affairs	Retirement
Meredith Henderson	07/21/23	<1	Coordinator, Culinary Arts Lab	Academic Affairs	Resignation
Alex Heitlinger	08/13/23	4	Professor, Music	Academic Affairs	Resignation
Meagan Hoff	08/11/23	3	Professor, English	Academic Affairs	Resignation
Sonia Iwanek	08/31/23	15	Professor, Government	Academic Affairs	Resignation
Rosemary Karr	08/31/23	33	Professor, Mathematics	Academic Affairs	Retirement
Ricardo Morales	08/04/23	1	Lab Instructor, Chemistry	Academic Affairs	Resignation
Matthew Moree	07/14/23	2	Coordinator, Welding Technology Lab	Academic Affairs	Resignation
Crystal Ortiz	08/04/23	2	Collin Police Officer	Police	Resignation
Diann Park	08/04/23	2	Veterans Services Specialist	Veteran Services	Resignation
Debra Pope	08/08/23	2	Professor, Nursing	Academic Affairs	Resignation
Shelly Scott	07/19/23	1	Call Center Specialist	Call Center	Resignation
Muhammad Shoaib	08/31/23	1	Professor, Computer Science	Academic Affairs	Resignation
Leslie Stanaland	07/31/23	2	Professor, Collegiate Academy, Political Science	Academic Affairs	Resignation
Bruce Waldo	08/02/23	1	Collin Police Officer	Police	Resignation

Collin College
GASB Statement of Revenues, Expenses, Changes in Net Position
For the Period Ending
July 31, 2023

	Year-To-Date Actuals (92% Elapsed)										
	Budget All Funds	FD100-FD125 Unrestricted (Includes Innovation, SAFAC)	FD130 Debt Stabilization	FD200-FD215 Restricted (Includes Cost Share and Other Restricted)	FD300 Auxiliary	FD500 Building	FD600 Bond Fund	FD700 Debt Service	FD900 Investment in Plant	Total All Funds	% Actual to Budget
Revenues											
Tuition & Fees (Net of Scholarship Allowances)	\$ 49,005,197	\$ 47,789,219	\$ -	\$ 1,705,360	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,494,579	101%
Federal grants and contracts (Indirect Cost)	26,326,566	343,400	-	21,793,619	-	-	-	-	-	22,137,019	84%
State grants and contracts	2,918,649	-	-	2,465,124	-	-	-	-	-	2,465,124	84%
Non-governmental grants and contracts	51,923	-	-	21,749	-	-	-	-	-	21,749	42%
Sales and services of educational enterprises	570,000	692,542	-	-	-	-	-	-	-	692,542	121%
Auxiliary enterprises	4,116,839	-	-	-	4,042,579	-	-	-	-	4,042,579	98%
Other Operating Revenue	650,000	350,595	-	2,900	-	-	-	-	-	353,495	54%
Total operating revenues	\$ 83,639,174	\$ 49,175,756	\$ -	\$ 25,988,752	\$ 4,042,579	\$ -	\$ -	\$ -	\$ -	\$ 79,207,086	95%
Expenses											
Operating expenses:											
Instruction	\$ 111,202,609	93,459,215	\$ -	\$ 6,445,992	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,905,207	90%
Public service	311,859	76,114	-	441,384	-	-	-	-	-	517,498	166%
Academic support	36,861,728	25,599,030	-	2,517,307	-	-	-	-	-	28,116,337	76%
Student services	24,632,550	16,805,300	-	1,685,215	-	-	-	-	-	18,490,516	75%
Institutional support	70,777,670	39,567,658	-	18,351,751	-	-	-	-	-	57,919,097	82%
Operation and maintenance of plant	31,220,392	23,644,337	-	-	-	-	-	-	-	23,644,337	76%
Scholarship Allowances/Scholarships (TPEG)	10,585,047	(11,733,333)	-	33,512,958	-	-	-	-	-	21,779,624	206%
Auxiliary enterprises	6,372,354	-	-	-	4,657,731	-	-	-	-	4,657,731	73%
Depreciation	22,346,467	-	-	-	-	-	-	-	21,412,979	21,412,979	96%
Total operating expenses	\$ 314,310,676	\$ 187,418,322	\$ -	\$ 62,954,607	\$ 4,657,731	\$ -	\$ -	\$ -	\$ 21,412,979	\$ 276,443,326	88%
Operating income (loss)	\$ (230,671,502)	\$ (138,242,566)	\$ -	\$ (36,965,856)	\$ (615,152)	\$ -	\$ -	\$ -	\$ (21,412,979)	\$ (197,236,240)	86%
Non-operating revenues (expenses):											
State appropriations	\$ 55,003,296	\$ 40,372,015	\$ -	\$ 9,983,038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,355,053	92%
Ad Valorem Taxes	156,750,156	142,190,903	-	-	-	-	-	12,015,968	-	154,206,871	98%
Federal grants & contracts	21,083,361	75,314	-	29,903,672	-	-	-	-	-	29,978,986	142%
Gifts	-	-	-	-	-	-	-	-	-	-	0%
Investment income	925,000	5,976,969	2,494,729	64,767	-	3,968,101	-	2,293,008	-	14,797,573	1600%
Interest on capital related debt	(21,273,906)	-	-	-	-	-	-	(16,459,030)	-	(16,459,030)	77%
Other non-operating revenues	200,000	214,183	-	-	-	-	-	-	-	214,183	0%
Other non-operating expenses	(3,000)	(700)	-	-	-	-	-	-	-	(700)	0%
Net non-operating revenues (expenses)	\$ 212,684,907	\$ 188,828,684	\$ 2,494,729	\$ 39,951,477	\$ -	\$ 3,968,101	\$ -	\$ (2,150,054)	\$ -	\$ 233,093,636	110%
Other Changes											
Transfers In (Out)	\$ (18,215,000)	\$ (25,180,540)	\$ -	\$ -	\$ 282,927	\$ -	\$ -	\$ 24,897,614	\$ -	\$ -	0%
Reserves	7,148,678	-	-	-	-	-	-	-	-	-	0%
Total Other Changes	\$ (11,066,322)	\$ (25,180,540)	\$ -	\$ -	\$ 282,927	\$ -	\$ -	\$ 24,897,614	\$ -	\$ -	0%
Increase (decrease) in net position	\$ (29,052,917)	\$ 25,405,578	\$ 2,494,729	\$ 2,985,621	\$ (332,226)	\$ 3,968,101	\$ -	\$ 22,747,560	\$ (21,412,979)	\$ 35,857,396	-123%
Net Position beginning of year		30,975,088	79,013,596	1,885,182	2,269,619	109,453,761	6,300,000	12,652,364	296,369,605	538,919,215	
Net Position for period ended July 2023		\$ 56,380,666	\$ 81,508,325	\$ 4,870,803	\$ 1,937,393	\$ 113,421,862	\$ 6,300,000	\$ 35,399,924	\$ 274,956,626	\$ 574,776,611	

Collin College
Statement of Net Position
July 31, 2023

Statement of Net Position	July 31, 2023	July 31, 2022
Assets		
Current Assets		
Accounts Receivable	\$ 19,218,033	\$ 17,835,940
Cash & Cash Equivalents	219,001,663	269,363,440
Prepaid Expenses	1,988,012	299,488
Unrestricted Short-term Investments	110,055,676	95,477,006
Noncurrent Assets		
Right of Use Asset	781,843	1,316,529
Long-term Investments	101,438,298	69,377,054
Lease Receivable	807,160	907,483
Plant & Equipment	823,747,783	834,144,470
Total Assets	\$ 1,277,038,468	\$ 1,288,721,410
Deferred Outflows		
Deferred Outflows - OPEB	\$ 51,701,661	\$ 42,228,249
Deferred Outflows - Pension	22,644,701	20,827,355
Total Deferred Outflows	\$ 74,346,362	\$ 63,055,604
Liabilities		
Current Liabilities		
Operating Lease Liabilities - Current	\$ 546,251	\$ 564,561
Accounts Payable	6,065,226	7,584,474
Accrued Interest	9,755,385	10,122,290
Accrued Vacation - Current	479,260	208,425
Bonds Payable - Current	18,215,000	15,905,000
Clearing Payables	(62,937)	158,665
Deferred Income	21,779,347	20,919,948
Funds Held for Others	520,920	391,955
OPEB Liability - Current	2,398,482	2,895,395
Other Accrued Liabilities - Current	146,748	9,866
Other Liabilities - Current	6,105	38,928
Noncurrent Liabilities		
Operating Lease Liabilities - Noncurrent	216,537	762,788
Accrued Vacation - Noncurrent	1,582,934	1,738,364
Bonds Payable - Noncurrent	535,266,532	559,842,183
OPEB Liability - Noncurrent	114,306,618	83,906,315
Pension Liability	23,461,964	42,433,966
Total Liabilities	\$ 734,684,373	\$ 747,483,123
Deferred Inflows		
Deferred Inflows - Lease Receivable	\$ 906,775	\$ 996,263
Deferred Inflows - OPEB	15,860,983	22,097,053
Deferred Inflows - Pension	25,156,088	5,976,026
Total Deferred Inflows	\$ 41,923,846	\$ 29,069,342
Total Net Assets	\$ 574,776,611	\$ 575,224,548



MONTHLY INVESTMENT REPORT

Collin County College

JULY 31, 2023



MEEDER
83
PUBLIC FUNDS

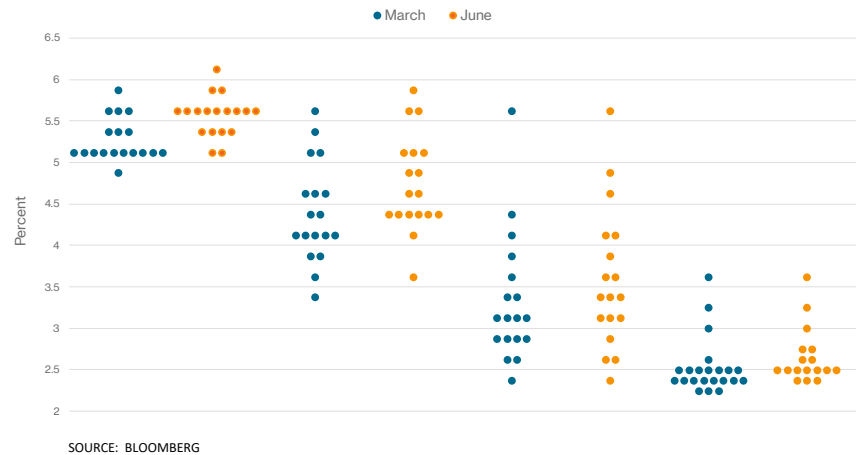
A Fed Pause (For Now?)

For what might be the last time in the current rate hiking cycle, the Federal Open Market Committee voted to raise rates at the July meeting. At the press conference following the release, Chairman Jerome Powell iterated that the future path of rates is not set and that the future path of rate changes is data dependent. Recent economic data shows that, to date, the economy has been resilient in the face of the historic rate hiking cycle, albeit at a slower pace. With the target range for the federal funds rate now at 5.25% - 5.50%, market participants are now looking to the economy for insight into the Federal Reserve's next move.

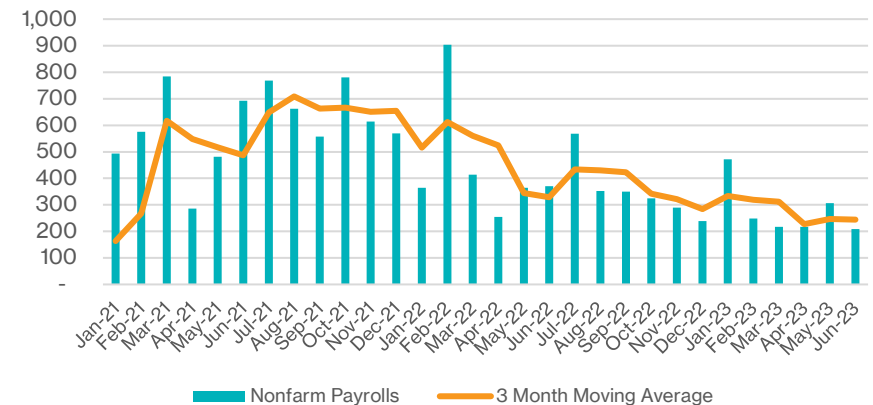
The July jobs report showed nonfarm payrolls increased by 209,000 in June, marking the first time in 15 months that the increase was less than the consensus estimate. The increase is still well above the 20-year average of 108,000 but is evidence that the labor market is coming into balance. Total labor force participation held steady at 62.6%, but the prime labor force participation rate increased to 83.5%, its highest level in 20 years. The prime labor force participation rate measures the participation of workers between the ages of 25 – 54. This expansion in the prime labor supply is a welcome sign for a Federal Reserve keen on loosening the tight labor market.

Likewise, inflation data pointed to a moderation in prices. On a year-over-year (YoY) basis, headline CPI increased by 3% in June while core CPI increased by 4.8%. Core CPI strips out food and energy prices; the fall in energy prices over the last several months has led to the divergence between the two measures. Over the last month, both headline and core CPI increased by 0.2%. This is the smallest monthly core CPI increase since August 2021, led lower by an 8.1% monthly decline in airfare and a 0.5% drop in used vehicle prices. One data point does not make a trend, and the Federal Reserve and market makers will be keenly watching the upcoming CPI releases for evidence that price increases are consistently slowing.

DOT PLOT COMPARISON



TRENDS IN THE LABOR MARKET

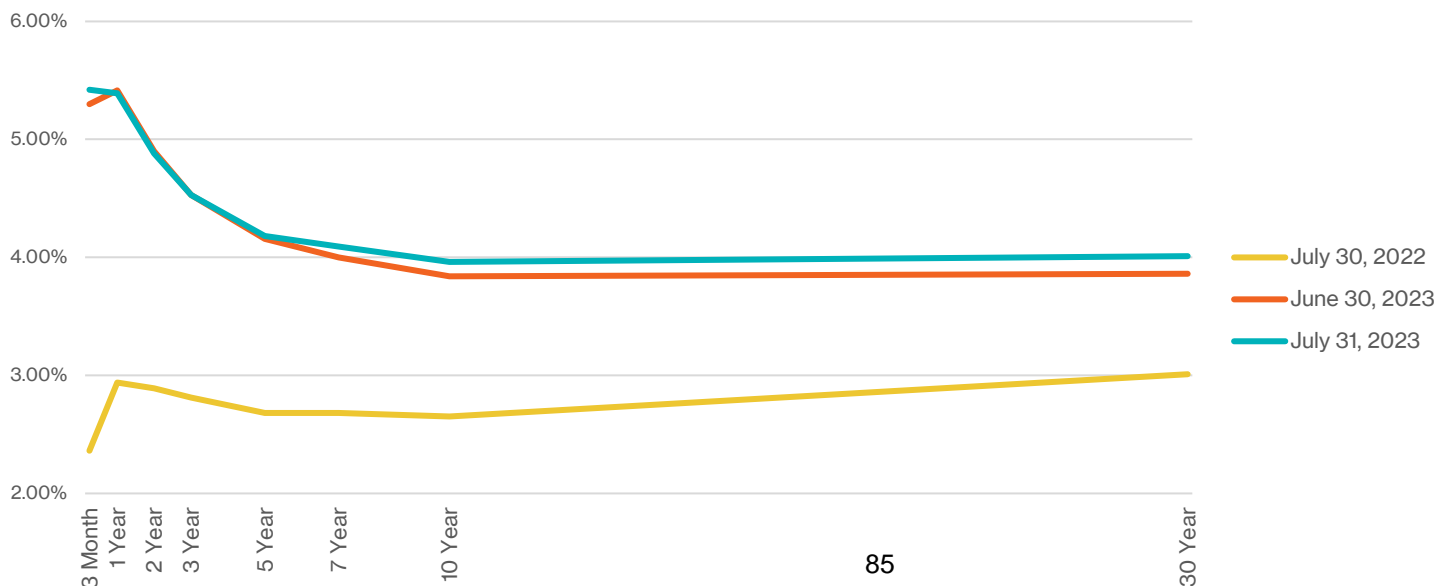


Rates Move Higher

Following the FOMC's decision, markets are pricing in no rate changes for the rest of the month as markets believe the Federal Reserve is content leaving rates where they are, and that economic data will support not hiking again. Markets have pushed pricing for cuts into mid-2024 as recession fears have waned. Treasury rates bounced throughout the month but ended the month mostly where they began. The 2 Year US Treasury yield decreased 0.02% to 4.88%, and the 5 Year US Treasury yield increased 0.02% to 4.18%. Long-term treasury rates are more reflective of the market's outlook on growth. The 10 Year US Treasury yield increased by 0.16% to 3.96%, steeping the curve some. At the end of July, the yield curve was still inverted by 0.92% as markets anticipate the Federal Reserve to cut rates in the future.

With recession fears fading and issuance remaining constrained, spreads on credit products, including corporate bonds, commercial paper, and municipal bonds, ground tighter in July. Spreads on agency bonds widened marginally as issuance stayed elevated during the month. We will continue to look to add value by picking up incremental yield on high-quality bonds. Although the yield curve is still inverted, adding duration and buying at current yields will benefit portfolio income when the yield curve eventually normalizes, and rates fall when this hiking cycle ends.

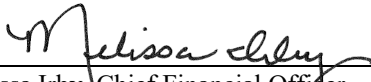
US Treasury Yield Curve




Collin County Community College District
Monthly Investment Report
July 1, 2023 – July 31, 2023

Portfolio Summary Management Report

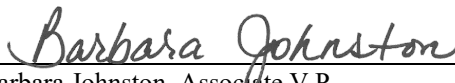
<u>Portfolio as of 06/30/23:</u>		<u>Portfolio as of 07/31/23:</u>	
Beginning Book Value	\$ 439,272,426	Ending Book Value	\$ 433,620,991
Beginning Market Value	\$ 435,667,747	Ending Market Value	\$ 430,230,638
		Unrealized Gain/Loss	\$ (3,390,353)
WAM at Beginning Period Date ¹	194 days	WAM at Ending Period Date ¹	201 days
<i>(Decrease in market value is due to seasonal cash outflows)</i>		Change in Market Value ²	\$ (5,437,109)
Average Yield to Maturity for period		4.478%	
Average Yield 3 Month Treasury Bill for period		5.490%	



Melissa Irby, Chief Financial Officer
Collin County Community College District



Julie Bradley, Associate V.P. - Controller
Collin County Community College District



Barbara Johnston, Associate V.P.
Collin County Community College District

1 WAM – weighted average maturity

2 “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the District’s funds from month to month.
Patterson & Associates has assisted in the preparation of this consolidated investment report, with additional input provided by CCCCDC.

Your Portfolio

As of July 31, 2023

Your Portfolio Statistics

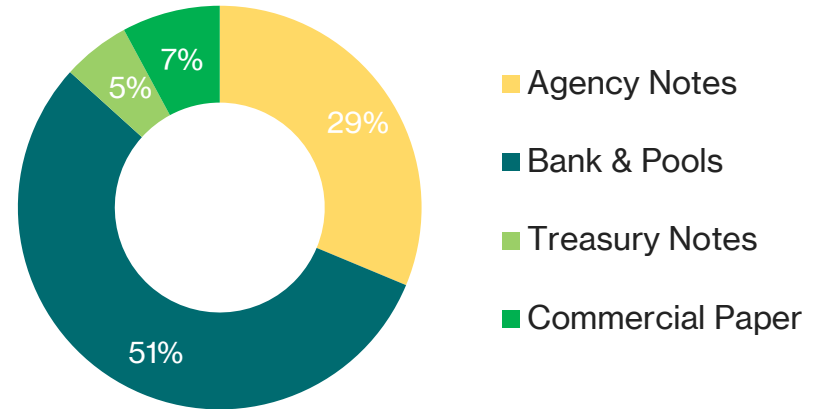
Weighted Average Maturity

0.55 years

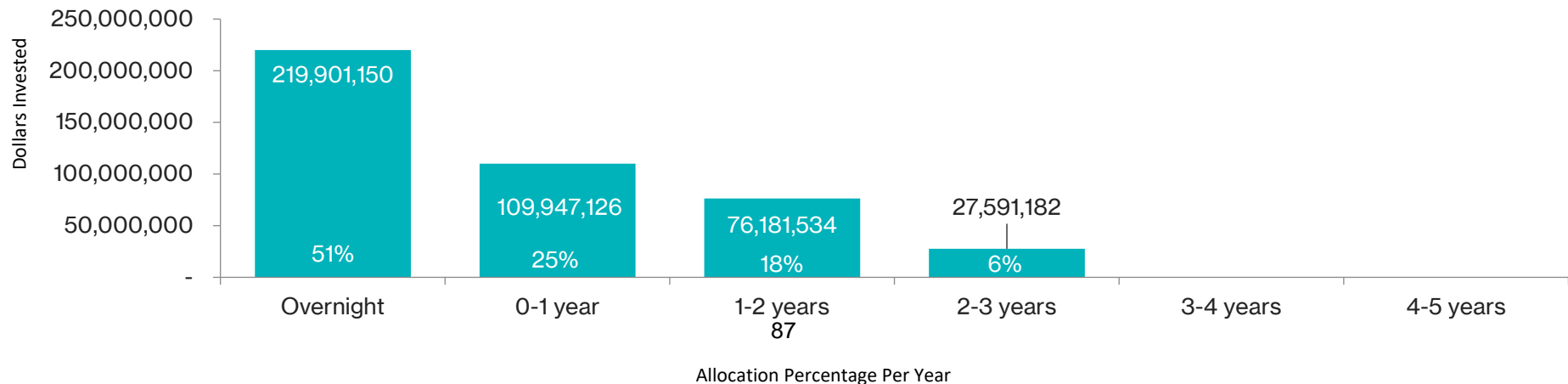
Weighted Average Yield (All Funds)

4.48%

Your Asset Allocation



Your Maturity Distribution





Collin Co Comm College Dist.
Portfolio Management
Portfolio Summary
July 31, 2023

Meeder Public Funds
 901 S. MoPac
 Suite 300
 Austin, TX 78746
 -

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Commercial Paper Disc. -Amortizing	70,000,000.00	68,030,350.00	68,092,097.24	15.70	253	180	5.709
Federal Agency Coupon Securities	125,000,000.00	121,250,348.93	124,110,330.23	28.62	934	542	2.973
Treasury Coupon Securities	22,000,000.00	21,048,789.08	21,517,413.71	4.96	788	346	2.705
TexStar	41,312,123.99	41,312,123.99	41,312,123.99	9.53	1	1	5.115
Texpool	173,135,821.74	173,135,821.74	173,135,821.74	39.93	1	1	5.124
JPMorgan Chase	93,207.54	93,207.54	93,207.54	0.02	1	1	0.000
Texas Range	5,359,996.76	5,359,996.76	5,359,996.76	1.24	1	1	5.150
	436,901,150.03	430,230,638.04	433,620,991.21	100.00%	347	201	4.478
Investments							

Cash and Accrued Interest							
Accrued Interest at Purchase		30,150.00	30,150.00				
Subtotal		30,150.00	30,150.00				
Total Cash and Investments	436,901,150.03	430,260,788.04	433,651,141.21		347	201	4.478

Total Earnings	July 31	Month Ending	Fiscal Year To Date
Current Year		1,641,039.40	14,712,718.87

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Collin Co Comm College Dist.
Summary by Type
July 31, 2023
Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Building						
Commercial Paper Disc. -Amortizing	3	25,000,000.00	24,423,238.88	5.63	5.572	157
Federal Agency Coupon Securities	7	50,000,000.00	49,764,441.56	11.48	2.513	491
Treasury Coupon Securities	1	5,000,000.00	4,936,410.22	1.14	2.467	396
Texpool	1	5,810,950.20	5,810,950.20	1.34	5.124	1
TexStar	1	29,498,194.87	29,498,194.87	6.80	5.115	1
Subtotal	13	115,309,145.07	114,433,235.73	26.39	3.967	264
Fund: 2020 Bond Series						
Texpool	1	31,975,431.41	31,975,431.41	7.37	5.124	1
Subtotal	1	31,975,431.41	31,975,431.41	7.37	5.124	1
Fund: Debt Service						
Texas Range	1	0.00	0.00	0.00	0.000	0
Texpool	1	38,868,872.90	38,868,872.90	8.96	5.124	1
Subtotal	2	38,868,872.90	38,868,872.90	8.96	5.124	1
Fund: Operating						
Federal Agency Coupon Securities	9	55,000,000.00	54,327,318.25	12.53	2.914	500
JPMorgan Chase	1	93,207.54	93,207.54	0.02	0.000	1
Treasury Coupon Securities	3	17,000,000.00	16,581,003.49	3.82	2.775	331
Texas Range	1	5,359,996.76	5,359,996.76	1.24	5.150	1
Texpool	1	79,373,641.97	79,373,641.97	18.30	5.124	1
TexStar	1	11,813,929.12	11,813,929.12	2.72	5.115	1
Commercial Paper Disc. -Amortizing	3	25,000,000.00	24,225,472.22	5.59	5.803	202
Subtotal	19	193,640,775.39	191,774,569.35	44.22	4.378	196
Fund: Stabilization						
Federal Agency Coupon Securities	3	20,000,000.00	20,018,570.42	4.62	4.277	786

Collin Co Comm College Dist.
Summary by Type
July 31, 2023
Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Stabilization						
Commercial Paper Disc. -Amortizing	2	20,000,000.00	19,443,386.14	4.48	5.765	182
Texpool	1	17,106,925.26	17,106,925.26	3.95	5.124	1
Subtotal	6	57,106,925.26	56,568,881.82	13.05	5.044	341
Total and Average	41	436,901,150.03	433,620,991.21	100.00	4.478	201



Collin Co Comm College Dist.
Fund BLDG - Building
Investments by Fund
July 31, 2023

Meeder Public Funds
 901 S. MoPac
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 Austin, TX 78746
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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
22533UXT5	10202	Credit Agricole CP	03/02/2023	4,938,133.33	5,000,000.00	4,933,360.00		5.382	5.457	10/27/2023	87
40060WAA0	10209	GTA Funding CP	07/18/2023	9,749,350.00	10,000,000.00	9,744,720.00		5.725	5.805	01/10/2024	162
78009AB52	10205	Royal Bank of Canada CP	05/15/2023	9,735,755.55	10,000,000.00	9,706,210.00		5.323	5.397	02/05/2024	188
Subtotal and Average				24,423,238.88	25,000,000.00	24,384,290.00		5.496	5.572		157
Federal Agency Coupon Securities											
3133EN5Q9	10197	FFCB Note	01/11/2023	5,009,889.15	5,000,000.00	4,947,343.05	4.500	4.295	4.355	01/10/2025	528
3130ATUC9	10196	FHLB Note	01/10/2023	10,087,769.49	10,000,000.00	9,950,327.80	4.500	4.041	4.098	12/12/2025	864
3130ALJ70	10172	FHLB Call Note	03/12/2021	5,000,000.00	5,000,000.00	4,839,973.20	0.400	0.394	0.400	03/12/2024	224
3130AMT85	10175	FHLB Call Note	06/28/2021	10,000,000.00	10,000,000.00	9,534,574.40	0.400	0.394	0.400	06/28/2024	332
3130ANNS5	10176	FHLB Call Note	08/30/2021	5,000,000.00	5,000,000.00	4,732,618.55	0.500	0.493	0.500	08/28/2024	393
3130AOCM3	10178	FHLB Call Note	12/20/2021	5,000,000.00	5,000,000.00	4,698,052.85	1.000	0.986	1.000	12/20/2024	507
3130ARD24	10206	FHLB Call Note	05/24/2023	9,666,782.92	10,000,000.00	9,594,077.50	2.010	4.940	5.008	09/30/2024	426
Subtotal and Average				49,764,441.56	50,000,000.00	48,296,967.35		2.479	2.513		490
Treasury Coupon Securities											
912828YE4	10179	T Note	04/18/2022	4,936,410.22	5,000,000.00	4,784,765.60	1.250	2.432	2.466	08/31/2024	396
Subtotal and Average				4,936,410.22	5,000,000.00	4,784,765.60		2.433	2.467		396
TexStar											
2450	10007	TexStar	02/01/2016	29,498,194.87	29,498,194.87	29,498,194.87	5.115	5.044	5.114		1
Subtotal and Average				29,498,194.87	29,498,194.87	29,498,194.87		5.045	5.115		1
Texpool											
700001	10009	Texpool	02/01/2016	5,810,950.20	5,810,950.20	5,810,950.20	5.124	5.053	5.123		1
Subtotal and Average				5,810,950.20	5,810,950.20	5,810,950.20		5.054	5.124		1
Total Investments and Average				114,433,235.73	115,309,145.07	112,775,168.02		3.913	3.967		264

Fund BOND20 - 2020 Bond Series
Investments by Fund
July 31, 2023

Page 2

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700006A	10164	Texpool	04/29/2020	31,975,431.41	31,975,431.41	31,975,431.41	5.124	5.053	5.123	1
Subtotal and Average				31,975,431.41	31,975,431.41	31,975,431.41		5.054	5.124	1
Total Investments and Average				31,975,431.41	31,975,431.41	31,975,431.41		5.054	5.124	1

**Fund DS - Debt Service
Investments by Fund
July 31, 2023**

Page 3

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700004	10010	Texpool	02/01/2016	38,868,872.90	38,868,872.90	38,868,872.90	5.124	5.053	5.123	1
Subtotal and Average				38,868,872.90	38,868,872.90	38,868,872.90		5.054	5.124	1
Texas Range										
1291-01	10141	TexasDAILY	02/04/2019	0.00	0.00	0.00				1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000	0
Total Investments and Average				38,868,872.90	38,868,872.90	38,868,872.90		5.054	5.124	1

**Fund OPER - Operating
Investments by Fund
July 31, 2023**

Page 4

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
78015CDJ8	10211	Royal Bank of Canada CP	07/18/2023	9,595,450.00	10,000,000.00	9,595,450.00		5.893	5.975	04/18/2024	261
87019SYQ1	10203	Swedbank CP	03/02/2023	9,834,527.78	10,000,000.00	9,822,610.00		5.454	5.529	11/24/2023	115
89233GDK9	10212	Toyota Motor Credit Corp CP	07/24/2023	4,795,494.44	5,000,000.00	4,797,120.00	5.620	5.935	6.017	04/19/2024	262
Subtotal and Average				24,225,472.22	25,000,000.00	24,215,180.00		5.723	5.803		201
Federal Agency Coupon Securities											
31422XMV1	10177	FRMAC Call Note	10/04/2021	5,000,000.00	5,000,000.00	4,708,359.65	0.500	0.493	0.500	10/04/2024	430
3133ENYX2	10193	FFCB Note	07/25/2022	4,999,884.16	5,000,000.00	4,906,255.90	3.250	3.207	3.251	06/17/2024	321
3133ENZ94	10199	FFCB Note	01/19/2023	10,021,976.21	10,000,000.00	9,884,229.60	4.500	4.259	4.318	11/18/2024	475
3133EN7J3	10201	FFCB Note	02/02/2023	7,477,099.58	7,500,000.00	7,344,545.48	3.875	3.950	4.005	02/02/2026	916
3133EL5J9	10167	FFCB Call Note	09/16/2020	5,000,000.00	5,000,000.00	4,978,872.75	0.300	0.305	0.310	09/01/2023	31
3133EL6U3	10169	FFCB Call Note	09/16/2020	5,000,000.00	5,000,000.00	4,967,838.30	0.280	0.309	0.313	09/14/2023	44
3134GXZT4	10183	FHLMC Call Note	07/14/2022	5,000,000.00	5,000,000.00	4,885,456.45	4.000	3.945	4.000	07/14/2025	713
3135G03U5	10194	FNMA Note	08/05/2022	4,792,756.22	5,000,000.00	4,635,875.65	0.625	3.107	3.150	04/22/2025	630
3135G04Z3	10200	FNMA Note	01/23/2023	7,035,602.08	7,500,000.00	6,901,466.40	0.500	3.935	3.990	06/17/2025	686
Subtotal and Average				54,327,318.25	55,000,000.00	53,212,900.18		2.874	2.914		499
Treasury Coupon Securities											
91282CAW1	10180	T Note	05/16/2022	5,963,051.72	6,000,000.00	5,912,578.14	0.250	2.394	2.428	11/15/2023	106
91282CCC3	10181	T Note	05/16/2022	5,892,092.47	6,000,000.00	5,762,578.14	0.250	2.571	2.607	05/15/2024	288
912828ZT0	10182	T Note	06/15/2022	4,725,859.30	5,000,000.00	4,588,867.20	0.250	3.376	3.423	05/31/2025	669
Subtotal and Average				16,581,003.49	17,000,000.00	16,264,023.48		2.737	2.775		331
TexStar											
5450	10008	TexStar	02/01/2016	11,813,929.12	11,813,929.12	11,813,929.12	5.115	5.044	5.114		1
Subtotal and Average				11,813,929.12	11,813,929.12	11,813,929.12		5.045	5.115		1
Texpool											
700003	10011	Texpool	02/01/2016	79,373,641.97	79,373,641.97	79,373,641.97	5.124	5.053	5.123		1
Subtotal and Average				79,373,641.97	79,373,641.97	79,373,641.97		5.054	5.124		1
JPMorgan Chase											
7828	10012	JPMorgan Chase Commercial Chkg	02/01/2016	93,207.54	93,207.54	93,207.54					1

**Fund OPER - Operating
Investments by Fund
July 31, 2023**

Page 5

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Subtotal and Average				93,207.54	93,207.54	93,207.54		0.000	0.000	1
Texas Range										
1291-00	10142	TexasDAILY	02/06/2019	5,359,996.76	5,359,996.76	5,359,996.76	5.150	5.079	5.150	1
Subtotal and Average				5,359,996.76	5,359,996.76	5,359,996.76		5.079	5.150	1
Total Investments and Average				191,774,569.35	193,640,775.39	190,332,879.05		4.318	4.378	196

Fund STABL - Stabilization
Investments by Fund
July 31, 2023

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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
62479MYQ0	10204	MUFG Bank CP	03/02/2023	9,834,527.78	10,000,000.00	9,820,360.00		5.454	5.529	11/24/2023	115
62479LD85	10210	MUFG Bank CP	07/18/2023	9,608,858.36	10,000,000.00	9,610,520.00		5.922	6.005	04/08/2024	251
Subtotal and Average				19,443,386.14	20,000,000.00	19,430,880.00		5.686	5.765		182
Federal Agency Coupon Securities											
3133EN6A3	10198	FFCB Note	01/17/2023	10,026,312.45	10,000,000.00	9,821,156.20	4.000	3.831	3.885	01/13/2026	896
3130AWER7	10207	FHLB Note	06/12/2023	1,998,442.28	2,000,000.00	1,983,865.04	4.625	4.606	4.670	06/06/2025	675
3130AWER7	10208	FHLB Note	06/12/2023	7,993,815.69	8,000,000.00	7,935,460.16	4.625	4.605	4.669	06/06/2025	675
Subtotal and Average				20,018,570.42	20,000,000.00	19,740,481.40		4.218	4.277		785
Texpool											
700005	10050	Texpool	01/24/2018	17,106,925.26	17,106,925.26	17,106,925.26	5.124	5.053	5.123		1
Subtotal and Average				17,106,925.26	17,106,925.26	17,106,925.26		5.054	5.124		1
Total Investments and Average				56,568,881.82	57,106,925.26	56,278,286.66		4.975	5.044		340



Collin Co Comm College Dist.
Cash Reconciliation Report
For the Period July 1, 2023 - July 31, 2023

Meeder Public Funds
 901 S. MoPac
 Suite 300
 Austin, TX 78746
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Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
07/10/2023	10197	BLDG	Interest	3133EN5Q9	5,000,000.00	FFCB 5.0M 4.50% Mat. 01/10/2025	01/10/2025	0.00	112,500.00	0.00	112,500.00
07/13/2023	10198	STABL	Interest	3133EN6A3	10,000,000.00	FFCB 10.0M 4.00% Mat. 01/13/2026	01/13/2026	0.00	200,000.00	0.00	200,000.00
07/14/2023	10183	OPER	Interest	3134GXZT4	5,000,000.00	FHLMCC 5.0M 4.00% Mat.	07/14/2025	0.00	100,000.00	0.00	100,000.00
07/18/2023	10209	BLDG	Purchase	40060WAA0	10,000,000.00	GTAFD 10.0M 0.00% Mat.	01/10/2024	-9,727,688.89	0.00	0.00	-9,727,688.89
07/18/2023	10210	STABL	Purchase	62479LD85	10,000,000.00	MUFGBK 10.0M 0.00% Mat.	04/08/2024	-9,587,041.70	0.00	0.00	-9,587,041.70
07/18/2023	10211	OPER	Purchase	78015CDJ8	10,000,000.00	RBCCP 10.0M 0.00% Mat.	04/18/2024	-9,573,750.00	0.00	0.00	-9,573,750.00
07/24/2023	10212	OPER	Purchase	89233GDK9	5,000,000.00	TYMTCP 5.0M 5.62% Mat.	04/19/2024	-4,789,250.00	0.00	0.00	-4,789,250.00
07/31/2023	10192	STABL	Interest	912828Y61	5,000,000.00	TNOTE 5.0M 2.75% Mat. 07/31/2023	07/31/2023	0.00	68,750.00	0.00	68,750.00
07/31/2023	10192	STABL	Maturity	912828Y61	5,000,000.00	TNOTE 5.0M 2.75% Mat. 07/31/2023	07/31/2023	0.00	0.00	5,000,000.00	5,000,000.00
Subtotal								-33,677,730.59	481,250.00	5,000,000.00	-28,196,480.59
Total								-33,677,730.59	481,250.00	5,000,000.00	-28,196,480.59



Collin Co Comm College Dist.
Purchases Report
Sorted by Fund - Issuer
July 1, 2023 - July 31, 2023

Meeder Public Funds
 901 S. MoPac
 Suite 300
 Austin, TX 78746
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CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
Building													
40060WAA0	10209	BLDG	ACP	GTAFD	10,000,000.00	07/18/2023	01/10 - At Maturity	9,727,688.89			01/10/2024	5.726	9,749,350.00
			Subtotal		10,000,000.00			9,727,688.89	0.00				9,749,350.00
Operating													
78015CDJ8	10211	OPER	ACP	RBCCP	10,000,000.00	07/18/2023	04/18 - At Maturity	9,573,750.00			04/18/2024	5.893	9,595,450.00
89233GDK9	10212	OPER	ACP	TYMTCP	5,000,000.00	07/24/2023	04/19 - At Maturity	4,789,250.00		5.620	04/19/2024	5.935	4,795,494.44
			Subtotal		15,000,000.00			14,363,000.00	0.00				14,390,944.44
Stabilization													
62479LD85	10210	STABL	ACP	MUFGBK	10,000,000.00	07/18/2023	04/08 - At Maturity	9,587,041.70			04/08/2024	5.923	9,608,858.36
			Subtotal		10,000,000.00			9,587,041.70	0.00				9,608,858.36
Total Purchases					35,000,000.00			33,677,730.59	0.00				33,749,152.80



M E E D E R
PUBLIC FUNDS

Collin Co Comm College Dist.
Maturity Report
Sorted by Maturity Date
Amounts due during July 1, 2023 - July 31, 2023

Meeder Public Funds
901 S. MoPac
Suite 300
Austin, TX 78746
-

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
912828Y61	10192	STABL	TRC	TNOTE	5,000,000.00	07/31/2023	07/20/2022	2.750	5,000,000.00	68,750.00	5,068,750.00	68,750.00
Total Maturities					5,000,000.00				5,000,000.00	68,750.00	5,068,750.00	68,750.00



Collin Co Comm College Dist.
Interest Earnings
Sorted by Fund - Fund
July 1, 2023 - July 31, 2023
Yield on Beginning Book Value

Meeder Public Funds
901 S. MoPac
Suite 300
Austin, TX 78746
-

										Adjusted Interest Earnings		
CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Building												
3133EN5Q9	10197	BLDG	FAC	5,000,000.00	5,010,460.78	5,009,889.15	01/10/2025	4.500	4.272	18,750.00	-571.63	18,178.37
3130ATUC9	10196	BLDG	FAC	10,000,000.00	10,090,863.59	10,087,769.49	12/12/2025	4.500	4.015	37,500.00	-3,094.10	34,405.90
912828YE4	10179	BLDG	TRC	5,000,000.00	4,931,432.23	4,936,410.22	08/31/2024	1.250	2.446	5,264.94	4,977.99	10,242.93
2450	10007	BLDG	RRP	29,498,194.87	29,370,641.27	29,498,194.87		5.115	5.113	127,553.60	0.00	127,553.60
700001	10009	BLDG	RR2	5,810,950.20	15,464,003.25	5,810,950.20		5.124	4.404	57,835.84	0.00	57,835.84
3130ANNS5	10176	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	08/28/2024	0.500	0.491	2,083.33	0.00	2,083.33
3130AMT85	10175	BLDG	FAC	10,000,000.00	10,000,000.00	10,000,000.00	06/28/2024	0.400	0.392	3,333.34	0.00	3,333.34
3130ARD24	10206	BLDG	FAC	10,000,000.00	9,642,924.90	9,666,782.92	09/30/2024	2.010	4.958	16,750.00	23,858.02	40,608.02
3130ALJ70	10172	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	03/12/2024	0.400	0.392	1,666.66	0.00	1,666.66
3130AQCM3	10178	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	12/20/2024	1.000	0.981	4,166.66	0.00	4,166.66
22533UXT5	10202	BLDG	ACP	5,000,000.00	4,916,088.89	4,938,133.33	10/27/2023		5.280	0.00	22,044.44	22,044.44
78009AB52	10205	BLDG	ACP	10,000,000.00	9,692,183.33	9,735,755.55	02/05/2024		5.293	0.00	43,572.22	43,572.22
40060WAA0	10209	BLDG	ACP	10,000,000.00	0.00	9,749,350.00	01/10/2024		5.805	0.00	21,661.11	21,661.11
Subtotal				115,309,145.07	114,118,598.24	114,433,235.73			3.848	274,904.37	112,448.05	387,352.42
Fund: 2020 Bond Series												
700006A	10164	BOND20	RR2	31,975,431.41	31,977,182.73	31,975,431.41		5.124	5.109	138,758.55	0.00	138,758.55
Subtotal				31,975,431.41	31,977,182.73	31,975,431.41			5.109	138,758.55	0.00	138,758.55
Fund: Debt Service												
700004	10010	DS	RR2	38,868,872.90	36,244,139.57	38,868,872.90		5.124	5.270	162,222.23	0.00	162,222.23
Subtotal				38,868,872.90	36,244,139.57	38,868,872.90			5.270	162,222.23	0.00	162,222.23
Fund: Operating												
3135G04Z3	10200	OPER	FAC	7,500,000.00	7,014,992.71	7,035,602.08	06/17/2025	0.500	3.984	3,125.00	20,609.37	23,734.37
3135G03U5	10194	OPER	FAC	5,000,000.00	4,782,744.44	4,792,756.22	04/22/2025	0.625	3.106	2,604.17	10,011.78	12,615.95
3133ENYX2	10193	OPER	FAC	5,000,000.00	4,999,873.17	4,999,884.16	06/17/2024	3.250	3.192	13,541.67	10.99	13,552.66
3133ENZ94	10199	OPER	FAC	10,000,000.00	10,023,387.96	10,021,976.21	11/18/2024	4.500	4.239	37,500.00	-1,411.75	36,088.25
3133EN7J3	10201	OPER	FAC	7,500,000.00	7,476,337.08	7,477,099.58	02/02/2026	3.875	3.934	24,218.75	762.50	24,981.25

Collin Co Comm College Dist.
Interest Earnings
July 1, 2023 - July 31, 2023

										Adjusted Interest Earnings		
CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Operating												
91282CAW1	10180	OPER	TRC	6,000,000.00	5,952,246.10	5,963,051.72	11/15/2023	0.250	2.387	1,263.59	10,805.62	12,069.21
91282CCC3	10181	OPER	TRC	6,000,000.00	5,880,477.42	5,892,092.47	05/15/2024	0.250	2.579	1,263.59	11,615.05	12,878.64
912828ZT0	10182	OPER	TRC	5,000,000.00	4,713,156.22	4,725,859.30	05/31/2025	0.250	3.438	1,058.75	12,703.08	13,761.83
5450	10008	OPER	RRP	11,813,929.12	11,762,844.36	11,813,929.12		5.115	5.113	51,084.76	0.00	51,084.76
700003	10011	OPER	RR2	79,373,641.97	98,150,486.59	79,373,641.97		5.124	4.545	378,870.95	0.00	378,870.95
7828	10012	OPER	RR3	93,207.54	-146,759.30	93,207.54				0.00	0.00	0.00
3134GXZT4	10183	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	07/14/2025	4.000	3.925	16,666.66	0.00	16,666.66
31422XMV1	10177	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	10/04/2024	0.500	0.491	2,083.33	0.00	2,083.33
3133EL6U3	10169	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	09/14/2023	0.280	0.275	1,166.67	0.00	1,166.67
3133EL5J9	10167	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	09/01/2023	0.300	0.294	1,250.00	0.00	1,250.00
1291-00	10142	OPER	RR5	5,359,996.76	5,336,647.18	5,359,996.76		5.150	5.152	23,349.58	0.00	23,349.58
78015CDJ8	10211	OPER	ACP	10,000,000.00	0.00	9,595,450.00	04/18/2024		5.909	0.00	21,700.00	21,700.00
87019SYQ1	10203	OPER	ACP	10,000,000.00	9,789,922.22	9,834,527.78	11/24/2023		5.365	0.00	44,605.56	44,605.56
89233GDK9	10212	OPER	ACP	5,000,000.00	0.00	4,795,494.44	04/19/2024	5.620	5.949	0.00	6,244.44	6,244.44
Subtotal				193,640,775.39	195,736,356.15	191,774,569.35			4.075	559,047.47	137,656.64	696,704.11
Fund: Stabilization												
3133EN6A3	10198	STABL	FAC	10,000,000.00	10,027,207.43	10,026,312.45	01/13/2026	4.000	3.809	33,333.33	-894.98	32,438.35
3130AWER7	10207	STABL	FAC	2,000,000.00	1,998,372.01	1,998,442.28	06/06/2025	4.625	4.583	7,708.34	70.27	7,778.61
3130AWER7	10208	STABL	FAC	8,000,000.00	7,993,536.69	7,993,815.69	06/06/2025	4.625	4.583	30,833.33	279.00	31,112.33
912828Y61	10192	STABL	TRC	0.00	4,998,488.41	0.00	07/31/2023	2.750	3.142	11,395.03	1,511.59	12,906.62
700005	10050	STABL	RR2	17,106,925.26	26,388,623.00	17,106,925.26		5.124	4.700	105,343.96	0.00	105,343.96
62479MYQ0	10204	STABL	ACP	10,000,000.00	9,789,922.22	9,834,527.78	11/24/2023		5.365	0.00	44,605.56	44,605.56
62479LD85	10210	STABL	ACP	10,000,000.00	0.00	9,608,858.36	04/08/2024		5.933	0.00	21,816.66	21,816.66
Subtotal				57,106,925.26	61,196,149.76	56,568,881.82			4.611	188,613.99	67,388.10	256,002.09
Total				436,901,150.03	439,272,426.45	433,620,991.21			4.262	1,323,546.61	317,492.79	1,641,039.40

Collin Co Comm College Dist.
Amortization Schedule
July 1, 2023 - July 31, 2023
Sorted By Fund - Fund

Meeder Public Funds
 901 S. MoPac
 Suite 300
 Austin, TX 78746
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Investment #		Maturity Date	Beginning Par Value				Amounts Amortized			
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 07/01/2023	Amount Amortized This Period	Amt Amortized Through 07/31/2023	Amount Unamortized Through 07/31/2023
Building										
10202 Credit Agricole CP	BLDG	10/27/2023	5,000,000.00	4,830,044.44	-169,955.56	4,938,133.33	86,044.45 -83,911.11	22,044.44	108,088.89	-61,866.67
10197 FFCB Note	BLDG	01/10/2025	5,000,000.00 4.500	5,013,700.00	13,700.00	5,009,889.15	-3,239.22 10,460.78	-571.63	-3,810.85	9,889.15
10196 FHLB Note	BLDG	12/12/2025	10,000,000.00 4.500	10,108,500.00	108,500.00	10,087,769.49	-17,636.41 90,863.59	-3,094.10	-20,730.51	87,769.49
10206 FHLB Call Note	BLDG	09/30/2024	10,000,000.00 2.010	9,613,500.00	-386,500.00	9,666,782.92	29,424.90 -357,075.10	23,858.02	53,282.92	-333,217.08
10209 GTA Funding CP	BLDG	01/10/2024	10,000,000.00	9,727,688.89	-272,311.11	9,749,350.00	0.00 -272,311.11	21,661.11	21,661.11	-250,650.00
10205 Royal Bank of Canada CP	BLDG	02/05/2024	10,000,000.00	9,626,122.22	-373,877.78	9,735,755.55	66,061.11 -307,816.67	43,572.22	109,633.33	-264,244.45
10179 T Note	BLDG	08/31/2024	5,000,000.00 1.250	4,860,937.50	-139,062.50	4,936,410.22	70,494.73 -68,567.77	4,977.99	75,472.72	-63,589.78
Subtotal				53,780,493.05	-1,219,506.95	54,124,090.66	231,149.56 -988,357.39	112,448.05	343,597.61	-875,909.34
Operating										
10193 FFCB Note	OPER	06/17/2024	5,000,000.00 3.250	4,999,750.00	-250.00	4,999,884.16	123.17 -126.83	10.99	134.16	-115.84
10199 FFCB Note	OPER	11/18/2024	10,000,000.00 4.500	10,031,011.40	31,011.40	10,021,976.21	-7,623.44 23,387.96	-1,411.75	-9,035.19	21,976.21
10201 FFCB Note	OPER	02/02/2026	7,500,000.00 3.875	7,472,550.00	-27,450.00	7,477,099.58	3,787.08 -23,662.92	762.50	4,549.58	-22,900.42
10167 FFCB Call Note	OPER	09/01/2023 09/01/2021	5,000,000.00 0.300	4,998,500.00	-1,500.00	5,000,000.00	1,500.00 0.00	0.00	1,500.00	0.00
10169 FFCB Call Note	OPER	09/14/2023 09/14/2021	5,000,000.00 0.280	4,995,000.00	-5,000.00	5,000,000.00	5,000.00 0.00	0.00	5,000.00	0.00
10194 FNMA Note	OPER	04/22/2025	5,000,000.00 0.625	4,673,949.80	-326,050.20	4,792,756.22	108,794.64 -217,255.56	10,011.78	118,806.42	-207,243.78
10200 FNMA Note	OPER	06/17/2025	7,500,000.00 0.500	6,906,450.00	-593,550.00	7,035,602.08	108,542.71 -485,007.29	20,609.37	129,152.08	-464,397.92
10211 Royal Bank of Canada CP	OPER	04/18/2024	10,000,000.00	9,573,750.00	-426,250.00	9,595,450.00	0.00 -426,250.00	21,700.00	21,700.00	-404,550.00

Collin Co Comm College Dist.
Amortization Schedule
July 1, 2023 - July 31, 2023

Investment #		Maturity Date	Beginning Par Value				Amounts Amortized			
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 07/01/2023	Amount Amortized This Period	Amt Amortized Through 07/31/2023	Amount Unamortized Through 07/31/2023
Operating										
10203 Swedbank CP	OPER	11/24/2023	10,000,000.00	9,615,816.67	-384,183.33	9,834,527.78	174,105.55 -210,077.78	44,605.56	218,711.11	-165,472.22
10180 T Note	OPER	11/15/2023	6,000,000.00 0.250	5,808,984.38	-191,015.62	5,963,051.72	143,261.72 -47,753.90	10,805.62	154,067.34	-36,948.28
10181 T Note	OPER	05/15/2024	6,000,000.00 0.250	5,726,484.38	-273,515.62	5,892,092.47	153,993.04 -119,522.58	11,615.05	165,608.09	-107,907.53
10182 T Note	OPER	05/31/2025	5,000,000.00 0.250	4,557,031.25	-442,968.75	4,725,859.30	156,124.97 -286,843.78	12,703.08	168,828.05	-274,140.70
10212 Toyota Motor Credit Corp CP	OPER	04/19/2024	5,000,000.00 5.620	4,789,250.00	-210,750.00	4,795,494.44	0.00 -210,750.00	6,244.44	6,244.44	-204,505.56
Subtotal				84,148,527.88	-2,851,472.12	85,133,793.96	847,609.44 -2,003,862.68	137,656.64	985,266.08	-1,866,206.04
Stabilization										
10198 FFCB Note	STABL	01/13/2026	10,000,000.00 4.000	10,032,100.00	32,100.00	10,026,312.45	-4,892.57 27,207.43	-894.98	-5,787.55	26,312.45
10207 FHLB Note	STABL	06/06/2025	2,000,000.00 4.625	1,998,327.50	-1,672.50	1,998,442.28	44.51 -1,627.99	70.27	114.78	-1,557.72
10208 FHLB Note	STABL	06/06/2025	8,000,000.00 4.625	7,993,360.00	-6,640.00	7,993,815.69	176.69 -6,463.31	279.00	455.69	-6,184.31
10204 MUFG Bank CP	STABL	11/24/2023	10,000,000.00	9,615,816.67	-384,183.33	9,834,527.78	174,105.55 -210,077.78	44,605.56	218,711.11	-165,472.22
10210 MUFG Bank CP	STABL	04/08/2024	10,000,000.00	9,587,041.70	-412,958.30	9,608,858.36	0.00 -412,958.30	21,816.66	21,816.66	-391,141.64
10192 T Note	STABL	07/31/2023	5,000,000.00 2.750	4,981,054.69	-18,945.31	0.00	17,433.72 -1,511.59	1,511.59	18,945.31	0.00
Subtotal				44,207,700.56	-792,299.44	39,461,956.56	186,867.90 -605,431.54	67,388.10	254,256.00	-538,043.44
Total				182,136,721.49	-4,863,278.51	178,719,841.18	1,265,626.90 -3,597,651.61	317,492.79	1,583,119.69	-3,280,158.82



Collin Co Comm College Dist.
Projected Cashflow Report
Sorted by Fund
For the Period August 1, 2023 - February 29, 2024

Meeder Public Funds
901 S. MoPac
Suite 300
Austin, TX 78746
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Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
Building										
08/12/2023	10172	BLDG	3130ALJ70	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
08/28/2023	10176	BLDG	3130ANNS5	Interest	FHLB Call Note	0.00	0.00	0.00	12,500.00	12,500.00
08/28/2023	10176	BLDG	3130ANNS5	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
08/31/2023	10179	BLDG	912828YE4	Interest	T Note	0.00	0.00	0.00	31,250.00	31,250.00
09/12/2023	10172	BLDG	3130ALJ70	Interest	FHLB Call Note	0.00	0.00	0.00	10,000.00	10,000.00
09/20/2023	10178	BLDG	3130AQCM3	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
09/28/2023	10175	BLDG	3130AMT85	Call	FHLB Call Note	10,000,000.00	10,000,000.00	10,000,000.00	0.00	10,000,000.00
09/30/2023	10206	BLDG	3130ARD24	Interest	FHLB Call Note	0.00	0.00	0.00	100,500.00	100,500.00
09/30/2023	10206	BLDG	3130ARD24	Call	FHLB Call Note	10,000,000.00	9,613,500.00	10,000,000.00	0.00	10,000,000.00
10/27/2023	10202	BLDG	22533UXT5	Maturity	Credit Agricole CP	5,000,000.00	4,830,044.44	5,000,000.00	0.00	5,000,000.00
12/12/2023	10196	BLDG	3130ATUC9	Interest	FHLB Note	0.00	0.00	0.00	225,000.00	225,000.00
12/20/2023	10178	BLDG	3130AQCM3	Interest	FHLB Call Note	0.00	0.00	0.00	25,000.00	25,000.00
12/28/2023	10175	BLDG	3130AMT85	Interest	FHLB Call Note	0.00	0.00	0.00	20,000.00	20,000.00
01/10/2024	10197	BLDG	3133EN5Q9	Interest	FFCB Note	0.00	0.00	0.00	112,500.00	112,500.00
01/10/2024	10209	BLDG	40060WAA0	Maturity	GTA Funding CP	10,000,000.00	9,727,688.89	10,000,000.00	0.00	10,000,000.00
02/05/2024	10205	BLDG	78009AB52	Maturity	Royal Bank of Canada CP	10,000,000.00	9,626,122.22	10,000,000.00	0.00	10,000,000.00
02/28/2024	10176	BLDG	3130ANNS5	Interest	FHLB Call Note	0.00	0.00	0.00	12,500.00	12,500.00
02/29/2024	10179	BLDG	912828YE4	Interest	T Note	0.00	0.00	0.00	31,250.00	31,250.00
Total for Building						60,000,000.00	58,797,355.55	60,000,000.00	580,500.00	60,580,500.00
Operating										
08/02/2023	10201	OPER	3133EN7J3	Interest	FFCB Note	0.00	0.00	0.00	145,312.50	145,312.50
09/01/2023	10167	OPER	3133EL5J9	Maturity	FFCB Call Note	5,000,000.00	4,998,500.00	5,000,000.00	7,500.00	5,007,500.00
09/14/2023	10169	OPER	3133EL6U3	Maturity	FFCB Call Note	5,000,000.00	4,995,000.00	5,000,000.00	7,000.00	5,007,000.00
10/04/2023	10177	OPER	31422XMV1	Interest	FRMAC Call Note	0.00	0.00	0.00	12,500.00	12,500.00
10/04/2023	10177	OPER	31422XMV1	Call	FRMAC Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
10/14/2023	10183	OPER	3134GXZT4	Call	FHLMC Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
10/22/2023	10194	OPER	3135G03U5	Interest	FNMA Note	0.00	0.00	0.00	15,625.00	15,625.00
11/15/2023	10180	OPER	91282CAW1	Maturity	T Note	6,000,000.00	5,808,984.38	6,000,000.00	7,500.00	6,007,500.00
11/15/2023	10181	OPER	91282CCC3	Interest	T Note	0.00	0.00	0.00	7,500.00	7,500.00
11/18/2023	10199	OPER	3133ENZ94	Interest	FFCB Note	0.00	0.00	0.00	225,000.00	225,000.00
11/24/2023	10203	OPER	87019SYQ1	Maturity	Swedbank CP	10,000,000.00	9,615,816.67	10,000,000.00	0.00	10,000,000.00

Collin Co Comm College Dist.
Projected Cashflow Report
For the Period August 1, 2023 - February 29, 2024

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Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
Operating										
11/30/2023	10182	OPER	912828ZT0	Interest	T Note	0.00	0.00	0.00	6,250.00	6,250.00
12/17/2023	10193	OPER	3133ENYX2	Interest	FFCB Note	0.00	0.00	0.00	81,250.00	81,250.00
12/17/2023	10200	OPER	3135G04Z3	Interest	FNMA Note	0.00	0.00	0.00	18,750.00	18,750.00
01/14/2024	10183	OPER	3134GXZT4	Interest	FHLMC Call Note	0.00	0.00	0.00	100,000.00	100,000.00
02/02/2024	10201	OPER	3133EN7J3	Interest	FFCB Note	0.00	0.00	0.00	145,312.50	145,312.50
Total for Operating						36,000,000.00	35,418,301.05	36,000,000.00	779,500.00	36,779,500.00
Stabilization										
11/24/2023	10204	STABL	62479MYQ0	Maturity	MUFG Bank CP	10,000,000.00	9,615,816.67	10,000,000.00	0.00	10,000,000.00
12/06/2023	10207	STABL	3130AWER7	Interest	FHLB Note	0.00	0.00	0.00	44,708.33	44,708.33
12/06/2023	10208	STABL	3130AWER7	Interest	FHLB Note	0.00	0.00	0.00	178,833.33	178,833.33
01/13/2024	10198	STABL	3133EN6A3	Interest	FFCB Note	0.00	0.00	0.00	200,000.00	200,000.00
Total for Stabilization						10,000,000.00	9,615,816.67	10,000,000.00	423,541.66	10,423,541.66
GRAND TOTALS:						106,000,000.00	103,831,473.27	106,000,000.00	1,783,541.66	107,783,541.66

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